
Memorandum

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To: Mayor and Members of City Council
cc: City Manager, Finance Director, City Law Director
From: Roxanne
Regarding: General Information
Date: August 31, 2018

CALENDAR

AGENDA - CITY COUNCIL

C. APPROVAL of MINUTES:

August 20, 2018 Council Meeting Minutes

E. REPORTS from COUNCIL COMMITTEES

G. INTRODUCTION of NEW ORDINANCES and RESOLUTIONS

1. **Resolution No. 050-18**, a Resolution Enlarging Established Community Reinvestment Area No. 6 of the City of Napoleon, Ohio; and Declaring an Emergency. *(Suspension Requested)*
2. **Resolution No. 051-18**, a Resolution Amending a Certain Section of Resolution No. 032-18, Authorizing the Establishment of the Napoleon Outdoor Refreshment Area (NORA), Making Certain Findings and Determinations and Enacting Regulations with Respect thereto; and Declaring an Emergency. *(Suspension Requested)*

H. SECOND READINGS of ORDINANCES and RESOLUTIONS

1. **Ordinance No. 044-18**, an Ordinance Authorizing the Expenditure of Funds over Twenty-Five Thousand Dollars (\$25,000.00) for the Purpose of Purchasing a Year 2019 or Newer Ford SUV for the City Fire Department, Utilizing the State Cooperative Purchasing Program, which was not included in the 2018 Appropriation Budget, also Authorizing Supplementing the Annual Appropriation Measure (Supplement No. 4) for the Year 2018; and Declaring an Emergency. *(Suspension Requested)*

I. THIRD READING of ORDINANCES and RESOLUTIONS - *None*

J. GOOD of the CITY (Discussion/Action):

1. **Discussion/Action:** Radio System Upgrade for the Fire and Police Departments.
 - a. this was a recommendation from the Safety and Human Resources Committee.
2. **Discussion/Action:** Purchase of Former Senior Center Property.
3. **Discussion/Action:** Regarding City of Napoleon Income Tax Chapter 194.134(C).
 - a. Included in the packet is a copy of the Landlord Section 194.134(C) and also an example of a letter to landlords.
4. **Discussion/Action:** Approval of Liquor License Name Change from Makayla Scarlett LLC to Ninja Asian Cuisine LLC.
5. **Discussion/Action** Approval of Liquor License to Gracie Taqueria LLC dba Locker Room 814 N. Perry St.
 - a. This is for a new liquor permit.
6. **Discussion/Action:** Acceptance of a Donation in the amount of \$5,200 from Napoleon Church of the Nazarene to the Parks and Rec Department.
 - a. Please see the attached Memorandum from Tony Cotter.
7. **Discussion/Action:** ODOT TAP Program Grant Award (*refer to Municipal Properties Committee*).
8. **Discussion/Action:** Update on the Williams Pump Station Project (*refer to Water & Sewer Committee*).

INFORMATIONAL ITEMS

1. *Agenda* – Technology Committee; Tuesday, September 4th at 6:15 pm
2. *Agenda* – Health Care Cost Committee; Friday, September 7th at 9:00 am
3. *Press Release* – Refuse and Recycling Pickup Schedule for Labor Day Holiday Week
4. Napoleon Senior Housing Project
5. OML Annual Conference
6. AMP Update/August 24, 2018

Records Retention - CM-11 - 2 Years

<div style="display: flex; justify-content: space-between;"> ◀ August SEPTEMBER 2018 October ▶ </div>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 LABOR DAY City Offices Closed	4 6:15 pm - Technology Committee 7:00 pm - City Council	5	6	7 9:00 am – Healthcare Cost Committee Meeting	8
9	10 6:15 pm - Electric Comm BOPA 7:00 pm - Water & Sewer Committee 7:30 pm - Municipal Properties/ED Committee	11 4:30 pm - Special Civil Service Commission 5:00 pm - Planning Commission	12	13	14	15
16	17 6:00 pm Tree Comm. Parks & Rec Comm. 7:00 pm – City Council	18	19	20	21	22 Fall begins
23	24 6:30 pm Finance & Budget Committee 7:30 pm Safety & Human Resources Comm.	25 4:30 pm Civil Service Commission	26 6:30 pm Parks & Rec Board Mtg.	27	28	29
30						

CITY COUNCIL

MEETING AGENDA

Tuesday, September 4, 2018 at 7:00 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

A. Attendance *(Noted by the Clerk)*

B. Prayer and Pledge of Allegiance

C. Approval of Minutes *(in the absence of any objections or corrections, the minutes shall stand approved)*

1. August 20, 2018 Council Meeting Minutes.

D. Citizen Communication

E. Reports from Council Committees

1. **Finance and Budget Committee** met on August 27, 2018 and;
 - a. Recommend to not do anything on the indigent defense billing.
2. **Safety and Human Resources Committee** met on August 27, 2018 and;
 - a. Discussed in-vehicle cameras for the Police Department;
 - b. Recommend the Radio System Update be approved;
 - c. Approved Implementing Wellness Program for BORMA; and
 - d. Discussed Health Care Cost Increases for 2019; item to remain on the agenda.
3. **Technology Committee** met earlier this evening with the agenda items:
 - a. Information Technology Update.
 - b. Review of NCTV Agreement.

F. Reports from Other Committees, Commissions and Boards *(Informational Only-Not Read)*

1. **Civil Service Commission**
 - a. Did not meet on August 28, 2018 due to lack of agenda items.
2. **Parks and Rec Board** met on Wednesday, August 29, 2018 with the agenda items:
 1. Discussion and/or Action on Eagle Scout Project Proposal.
 2. Discussion on the Swimming Pool.
 3. Update on Recreation Programs and Capital Improvements.

G. Introduction of New Ordinances and Resolutions

1. **Resolution No. 050-18**, a Resolution Enlarging Established Community Reinvestment Area No. 6 of the City of Napoleon, Ohio; and Declaring an Emergency. *(Suspension Requested)*
2. **Resolution No. 051-18**, a Resolution Amending a Certain Section of Resolution No. 032-18, Authorizing the Establishment of the Napoleon Outdoor Refreshment Area (NORA), Making Certain Findings and Determinations and Enacting Regulations with Respect thereto; and Declaring an Emergency. *(Suspension Requested)*

H. Second Readings of Ordinances and Resolutions

1. **Ordinance No. 044-18**, an Ordinance Authorizing the Expenditure of Funds over Twenty-Five Thousand Dollars (\$25,000.00) for the Purpose of Purchasing a Year 2019 or Newer Ford SUV for the City Fire Department, Utilizing the State Cooperative Purchasing Program, which was not included in the 2018 Appropriation Budget, also Authorizing Supplementing the Annual Appropriation Measure (Supplement No. 4) for the Year 2018; and Declaring an Emergency. *(Suspension Requested)*

I. Third Readings of Ordinances and Resolutions - *None*

- J. Good of the City** *(Any other business as may properly come before Council, including but not limited to):*
1. **Discussion/Action:** Radio System Upgrade for the Fire and Police Departments.
 2. **Discussion/Action:** Purchase of Former Senior Center Property.
 3. **Discussion/Action:** Regarding City of Napoleon Income Tax Chapter 194.134(C).
 4. **Discussion/Action:** Approval of Liquor License Name Change from Makayla Scarlett LLC to Ninja Asian Cuisine LLC.
 5. **Discussion/Action:** Approval of Liquor License to Gracie Taqueria LLC dba Locker Room 814 N. Perry St.
 6. **Discussion/Action:** Acceptance of a Donation in the amount of \$5,200 from Napoleon Church of the Nazarene to the Parks and Rec Department.
 7. **Discussion/Action:** ODOT TAP Program Grant Award *(refer to Committee).*
 8. **Discussion/Action:** Update on the Williams Pump Station Project *(refer to Committee).*
- K. Executive Session.** *(as may be needed)*
- L. Approve Payment of Bills and Approve Financial Reports.** *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)*
- M. Adjournment.**



Gregory J. Heath
Finance Director/Clerk of Council

A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL

1. **Technology & Communication Committee (1st Monday)**
(Next Regular Meeting: Monday, October 1, 2018 @6:15 pm)
2. **Electric Committee (2nd Monday)**
(Next Regular Meeting: Monday, September 10, 2018 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for September 2018
 - b. Status of Transmission Ownership.
 - c. Electric Department Report.
3. **Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)**
(Next Regular Meeting: Monday, September 10, 2018 @7:00 pm)
 - a. 2017 Sewer Rate Study. [Tabled]
 - b. Yard Waste Site.
 - c. Update on the Williams Pump Station Project
4. **Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)**
(Next Regular Meeting: Monday, September 10, 2018 @7:30 pm)
 - a. ODOT TAP Program Grant Award.
5. **Parks & Recreation Committee (3rd Monday)**
(Next Regular Meeting: Monday, September 17, 2018 @6:00 pm)
6. **Finance & Budget Committee (4th Monday)**
(Next Regular Meeting: Monday, September 24, 2018 @6:30 pm)
7. **Safety & Human Resources Committee (4th Monday)**
(Next Regular Meeting: Monday, September 24, 2018 @7:30 pm)
 - a. Health Care Cost Increases for 2019
8. **Personnel Committee (as needed)**

B. Items Referred or Pending in Other City Committees, Commissions & Boards

1. **Board of Public Affairs (2nd Monday)**
(Next Regular Meeting: Monday, September 10, 2018 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for September 2018
 - b. Status of Transmission Ownership.
 - c. Electric Department Report
 - d. 2017 Sewer Rate Study.
2. **Board of Zoning Appeals (2nd Tuesday)**
(Next Regular Meeting: Tuesday, September 11, 2018 @4:30 pm)
3. **Planning Commission (2nd Tuesday)**
(Next Regular Meeting: Tuesday, September 11, 2018 @5:00 pm)
4. **Tree Commission (3rd Monday)**
(Next Regular Meeting: Monday, September 17, 2018 @6:00 pm)
5. **Civil Service Commission (4th Tuesday)**
(Special Meeting: Tuesday, September 11, 2018 @4:30 pm)
6. **Parks & Recreation Board (Last Wednesday)**
(Next Regular Meeting: Wednesday, September 26, 2018 @6:30 pm)
7. **Privacy Committee (2nd Tuesday in May & November)**
(Next Regular Meeting: Tuesday, November 13, 2018 @10:30 am)
8. **Records Commission (2nd Tuesday in June & December)**
(Next Regular Meeting: Tuesday, December 11, 2018 @4:00 pm)
9. **Housing Council.**
10. **Health Care Cost Committee**
(Next Meeting): Friday, September 7, 2018 at 9:00 am
11. **Preservation Commission (as needed)**
12. **Napoleon Infrastructure/Economic Development Fund Review Committee [NIEDF] (as needed)**
13. **Tax Incentive Review Council (as needed)**
14. **Volunteer Firefighters' Dependents Fund Board (as needed)**
15. **Volunteer Peace Officers' Dependents Fund Board (as needed)**
16. **Lodge Tax Advisory & Control Board (as needed)**
17. **Board of Building Appeals (as needed)**
18. **ADA Compliance Board (as needed)**

**CITY COUNCIL
MEETING MINUTES**

Monday, August 20, 2018 at 7:00 pm

PRESENT

Councilmembers

Joseph D. Bialorucki-Council President, Dan Baer-Council President Pro-Tem, Travis Sheaffer, Jeff Comadoll, Jeff Mires, Lori Sicclair, Ken Haase

Mayor

Jason P. Maassel

City Manager

Joel L. Mazur

Law Director

Billy D. Harmon

Finance Director

Gregory J. Heath

Recorder/Records Clerk

Roxanne Dietrich

City Staff

Police Lt. Greg Smith; Clayton O'Brien-Fire Chief; Tony Cotter-Director of Parks and Recreation

Others

Newsmedia, Suzette and Brent Gerken, Greg Beck, Kyle Moore, Richard and Sue Landversicht, Gary Gessner, Robert Weitzel

ABSENT

Call to Order

Council President Bialorucki called the meeting to order at 7:00 pm with the Lord's Prayer followed by the Pledge of Allegiance.

Approval of Minutes

Hearing no objections or corrections, the minutes from the August 6, 2018 Council Meeting stand approved as presented.

Citizen Communication

None.

Committee Reports

Sheaffer, Chairman of the **Electric Committee**, reported the committee met on August 13, 2018 and looked at the PSCAF for August 2018 which will be read later in the meeting; the committee was updated on the status of the transmission ownership and recommend honoring the Efficiency Smart commitments up to \$56,000 and close out the program after that.

Water, Sewer, Refuse, Recycling and Litter Committee met on August 13, 2018 and Chairman Comadoll reported the water and sewer rates are still being worked on and were tabled and the committee also discussed the yard waste site policies with nothing changed at this point, later down the road will see something.

On August 13, 2018, the **Municipal Properties, Buildings, Land Use and Economic Development Committee** met with Chair Sicclair reporting the committee discussed a possible change to the rule *Only One Official Cup will be permitted at a time per NORA Participant* referring it to City Council and also referred discussion on the Brownfield Grant Opportunity to City Council.

Due to a lack of agenda items, the **Parks and Recreation Committee** did not meet in August.

**Introduction of
Ordinance No. 044-18
Purchase of**

Council President Bialorucki read by title, Ordinance **No. 044-18**, an Ordinance Authorizing the Expenditure of Funds over Twenty-Five Thousand Dollars (\$25,000.00) for the Purpose of Purchasing a Year 2019 or Newer Ford SUV for

2019 Ford Explorer for Fire Department Off State Contract

the City Fire Department, Utilizing the State Cooperative Purchasing Program, which was not included in the 2018 Appropriation Budget, also Authorizing Supplementing the Annual Appropriation Measure (Supplement No. 4) for the Year 2018; and Declaring an Emergency.

Motion to Approve First Read of Ordinance No. 044-18

Motion: Siclair Second: Sheaffer
to approve First Read of Ordinance No. 044-18.

Discussion

Mazur stated this ordinance authorizes the purchase of new 2019 SUV vehicle at a cost of \$28,300 to replace the 2013 Ford Explorer that was totaled in an accident, we received \$16,500 from the insurance company for that vehicle.

**Passed
Yea-7
Nay-0**

Roll call vote on the above motion:
Yea-Baer, Bialorucki, Sheaffer, Mires, Haase, Siclair, Comadoll
Nay-

Introduction of Resolution No. 046-18 Income Tax Credit and kWh Tax Agreements for JAC Products

Council President Bialorucki read by title **Resolution No. 046-18**, a Resolution Creating and Authorizing Job Creation Tax Agreements between the City of Napoleon, Ohio, and JAC Products, Inc., and Authorizing the City Manager to Sign any and all Documents Necessary to Execute said Agreements; and Declaring an Emergency.

Motion to Approve First Read of Resolution No. 046-18

Motion: Comadoll Second: Mires
to approve First Read of Resolution No. 046-18.

Discussion

Mazur reported the first agreement is for a 50% income tax credit for seven years with 200 jobs to be created and retained for three years with the second agreement being the kWh tax agreement with a 100% tax rebate for three years not to exceed \$12,000/month starting with the first full billing period when they go into operation. Suspension is requested due to the timing.

Motion to Suspend the Rule on 046-18

Motion: Comadoll Second: Sheaffer
to suspend the rule requiring three readings for Resolution No. 046-18.

**Passed
Yea-7
Nay-0**

Roll call vote on the above motion:
Yea-Baer, Bialorucki, Sheaffer, Mires, Haase, Siclair, Comadoll
Nay-

**Passed
Yea-7
Nay-0**

Roll call vote to pass Resolution No. 046-18 under Suspension and Emergency.
Yea-Baer, Bialorucki, Sheaffer, Mires, Haase, Siclair, Comadoll
Nay-

Introduction of Ordinance No. 047-18 Sale of Ten Acres to Ventures in Space

Council President Bialorucki read by title, **Ordinance No. 047-18**, an Ordinance Authorizing the City Manager for the City of Napoleon, Ohio to Complete all Acts Necessary to Enter into all Necessary Agreements to Complete the Sale of Certain Real Property Located Within the City of Napoleon, Ohio to Ventures in Space, Ltd. or its Designated Affiliated Entity; and Declaring an Emergency.

Avenue (former West School Property)

Motion to Approve First Read of Resolution No. 049-18

Discussion

Napoleon, Ohio to Enter into all Necessary Agreements to Complete said Development; and Declaring an Emergency.

Motion: Mires Second: Sheaffer
to approve First Read of Resolution No. 049-18.

Mazur stated this item was discussed at the Planning Commission meeting on Tuesday, August 14th, it is for a Conditional Use Permit for the former West School property. The developer is interested in developing single lots with 35 single family units on the corner of Clairmont and Woodlawn, with zero lot line essentially each individual lot would be sold off, the property and building itself will be sold also, they are actually defined as villas or townhouses these villas would be sold off individually the building and land would be owned by each individual land owner but there would be an association created to maintain the grounds. The conditional use is needed because the developer would like to use zero lot lines that would give the developer the ability to sell off each unit with the land and the building so it is not a condo, it is a villa. Condos have an association that maintains the roofing and HVAC systems and I think the condo association actually owns the land, the conditional use requests zero lot lines and there is a 20' setback since zoned in R2 and typically there is a 30' setback but in order to get the cul-de-sac in and meet the 60' radius for turning, they are requesting 20' setback for lots inside the cul-de-sac.

Maassel added the 60' radius is for fire apparatus to get in quickly and out if they need to. The last Planning Commission meeting, five people sit on that on commission, Suzette Gerken is part of this so she abstained, Marv Barlow's daughter is married to Suzette's brother-in-law, that left three of us, at 5:30 pm, Larry Vocke had to leave for another obligation that left two of us and that is not a quorum, the Planning Commission could not make a decision either way so we just listened and forwarded this onto Council. There was quite a bit of discussion at that meeting, each person that spoke was on both sides of it, there were some pros and some cons, people were concerned with the number of cars, amount of traffic, they were concerned with the amount of noise during construction season and after, currently along the Michigan Southern Railroad there is a fence there and people are concerned if that fence goes away people will walk on the railroad to go on the other side, that is up to the developer to either leave that fence or take it down. More houses is going to mean more people and that could cause issues for the police, we think it will have a positive impact on the sewer rates we could potentially have 35 more places for people to live here, they are individually owned so if somebody goes and buys number 17 can they turn that into rental, yes they can, there is no rule that says they cannot do that, but the way that I picture it is the same kind of housing development as the one across from the golf course those are nice homes that sit in there, the Ken James area is another, we have lot of people in Napoleon now living in the city in houses that they cannot maintain and that was one of the positive comments, you have older people that currently cannot maintain their property so they are looking for a place like this they want to downsize they want to live in Napoleon, and there is nothing else like this in the city right now if you want to build standalone homes right now we have three different locations where you can build standalone

homes there are places in Pickett Fences, there are places for sale in Twin Oaks and there are also lots still available out by the high school so there are places to build an individual house if you need it but really nothing like this where we have that zero outside maintenance, I don't/I cannot mow my grass anymore and it is getting expensive to have the neighbor kid do it, if the kid does it, so this kinda opens that up for people like that. We have 350 potential new jobs coming to Napoleon we need a place for them to live, so as those other people move into there, hopefully opening other housing stock inside the City of Napoleon. There is common areas on the south commons and on the north commons that will be maintained by the association they will keep that usable for picnics, and hopefully pickup soccer, baseball games and those kinds of things that can go on in those areas. There is going to be an increase in traffic I know there used to be a light at Clairmont and Woodlawn when the school was there and I know there are rules for putting a light up and how much cars and that kind of stuff so that is something we can as a City investigate. We had to take down the light basically because the traffic was not there if you remember we had to take the one down by over there by CD Brillhart on Perry Street over there by Herms Meats when CD Brillhart left because the traffic numbers changed. It was a very good meeting and again the Planning Commission really could not recommend anything because there was only two people there, I know all the notes were in the packet. I'm for it just because it potentially gives us 35 more water customers, 35 more sewer customers, 35 more electric customers and places for when employees start to get hired in at JAC Products they can live right here in Napoleon so that is why I'm kinda for it. They are asking for suspension and emergency because they want to break ground as soon as they can.

Mazur-believe that there is an agreement with the current property owner, the schools, where they have to close within a certain amount of time to make the project viable for them.

Maassel-basically there are sizes 1300 sf and 1500 sf, I would guess the developer wants to build a 1300 sf and 1500 sf and show them like spec homes and get the buildings up and work on the interior in the winter so as soon as they are ready they can start showing them.

Baer-does the Planning Commission have to make a recommendation before Council can act on this?

Mazur-the Planning Commission is just a recommendational board.

Harmon-in this situation you do not need the Planning Commission's recommendation to act if you are to act today.

Comadoll-there is a 16" force main that runs right in there, how close are they?

Mazur-so you will see there is actually a little bit of a carve out here to allow access to these common areas and these common areas will be maintained by the association and will just be grass there will not be any structures or anything like that as far as I know and that's what was stated at the meeting so there is two access points to the south common area and of course the north common area will also be grass. That is part of the challenge of this property it is an odd shape and the inability to develop some of the acreage so that is why they are relegated to common areas and not developed as homes.

Comadoll-how close to lot 1 is that?

Mazur-it goes right here so there is that easement that will be maintained.

Maassel-let's remember too that property has been for sale for basically two years, so for two years the school has paid to mow it and keep it listed, something is going to go in there, the school is not going to pay for it to get mowed on a continuous basis they do not, at this point, the school does not need extra soccer fields, softball fields, football fields those kind of facilities so eventually they are going to do something with it. The last developer we had in here was looking for single family homes but he needed the City's help and Joel I think you said the right thing let's pass and I think that was absolutely right this is a much better thing for the City because it basically does not require any additional help on our end. Comadoll-do we have to do any infrastructure work there or is everything ready to go?

Mazur-that is handled by the developer.

Haase- is the existing sewer large enough to handle everything?

Mazur-they have been working with the Public Works Director taking a look at the design to make sure everything works, that is how we go to the 60' radius on the cul-de-sac.

Bialorucki-I'm excited about this as well especially with timing of it with JAC Products coming to Napoleon and you know we need places for people to live. I live pretty close to this location and I'm actually hoping it increases my property value with a lot of new homes close to my house I'm all for it's great.

Sheaffer-I agree I live about two blocks from there and I think it will be nice to have some additional housing choices there.

Haase-as I've said I pick out a little section of town and drive around every Saturday morning and there is just no place for sale and we've got these people coming in and they gotta have some place to go.

Mazur-listings are down I think you'll hear that from realtors.

Maassel-let's ask one, Kyle Moore are listings down?

Kyle Moore-Yea, they have come up a little bit since Spring but historically I'd say we are a good quarter of what we should have.

Council President Bialorucki asked if there was any other discussion.

Sue Landversicht

I was at the meeting last week, a couple of things people have asked me to find out. (1) is there going to be parking on the street?

Mazur-right now there no parking on the street, I don't even know if that has even been discussed.

Greg Beck- that is not an issue for me, I think they park on Clairmont, there will be enough driveways.

Mazur-to confirm that answer I'd have to get back with you.

Susan-one of the other things, last week they suggested that we compare the properties to Ken James and to the golf course which I did, I just took some random ones and size wise there was one that I found on Chelsea and it sold in '04 for \$108,069 so it is reasonable when you are talking \$189,000-\$199,000 it is going to be about the same no basement frame a matter of about 30' more but I did note on two of the houses that I found in Ken James that had been purchased one in 05 and one in 08 and then sold in '11 and '12 both of those the purchase price was greater and in one case by \$14,000 greater than what they were able to sell it so I'm not sure how property values are going to go up just because they

these townhouses/villas are there that is a concern we have. And of course the density, which we talked about the noise, the parking, the traffic you know all of that is a major concern for those of us that have housing in that area I wonder if, and this was and like I said a number of people talked to me, is there a compromise is there possibility that the number of structures the number of units can they can you lower that number so that it doesn't feel so congested it doesn't feel like there is a wall of buildings there especially in the one area is that something that you would think about because the neighbors not just the neighborhood, but the neighbors that are so upset the neighbors that are concerned that have lived there for years or bought in there with the whole focus being that it was going to be the kind of area they wanted to live in forever and now they feel like it is changing and they are not happy with the change they feel a little threatened by the change. And then lastly, someone asked if I'd bring up the fence and so ok fairly honestly I suspect which way this is going I think it is going to be passing but is there a possibility that that fence being removed putting up a better more private fence than what is in there. These are just some of the things that people asked me to bring up. But like I say, I look at it not just as the neighborhood but the neighbors the people that are there now that have voiced their concerns that all of this is changing their lives and changing how they view their neighborhood and so I'm just asking if there is any kind of compromise that would make it less dense because the density is really what we feel is going to be bringing a lot of all these issues of noise, parking, etc. That's all I have to say.

Sheaffer-I'm not sure how noise could get any worse than having a school full of children that are running around on a playground all day and buses traveling up and down it and if I mean when the school was there, there was no parking on the streets anyways I don't know if it is wide enough to even have parking. She was shaking her head that she was not planning on putting parking in there it is all going to be contained, to me it looks like a neighborhood I don't know how that would be different with houses that has always been kinda segregated off from the rest of Clairmont and there are houses all down that road on both sides in that same area I mean I live right at the end of Highland and there is a whole bunch of empty land right across the street on the Lagrange side back behind that single row and I would take one of these behind it anytime I don't think there is going to be that I mean I think noise will be less than what

Susan-but you are talking noise when it is not all day long and it's not at night, you know you aren't dealing when it was the school it wasn't all day long and at the same time I understand that this is progress in people's mind, I understand that but does progress have to be so intrusive on everyone else. There are people that look forward to this that live there, there was a couple that commented they look forward to it and this is something that they would welcome I just think for the people that don't feel that way and it's not even a matter of you having to accept me or my opinion it is just my opinion.

Sheaffer-maybe what they should have done was bought it and turned it into a park those people that didn't like it, I mean we need the housing.

Richard Landversicht

I spoke Tuesday night and like the good Mayor said there is pros and cons the problem I see is and I'm pretty close to an expert not the expert but I am pretty

close to an expert on traffic I'm a retired state trooper and City of Dayton police officer I worked heavy traffic all my working life, we have a property there on Woodlawn at the corner of Reynolds Street and I'm there one hour and ten minutes cutting grass and it's a raceway for at least a dozen or more cars 60-80 mph is the best estimates and it's not the police enforcement problem it's the, since they eliminated the billboard hiding, things of that nature years ago there's no place to run radar really without observation. You leave St. Paul's Church heading towards downtown and you can see the courthouse fairly clearly and you can almost see any concealed police officer car if he has a place to park but he has to be within the right-of-way to be enforceable and that is one of my big concerns with all this additional traffic in that section combined with the existing traffic in that development that is already there it is going to be a monster problem until there can be some construction major construction on the exit onto Woodlawn Avenue. The last census showed 3½ cars per family representing a family married of two living in a private residence and that does not include boats and RVs or anything else so those are issues that do have to be faced by those neighbors and the good Mayor he stated that people do need places to live in Napoleon especially with new industry coming in and I think that's great; however, I also feel 70% of these new jobs created are going to be swallowed up by Henry County people there's a lot of young people that are looking for jobs good paying jobs and we all know that an we want to keep them in Napoleon and one way to keep them in Napoleon is to keep Campbell Soup up, Defiance is having a problem now, you know they are down, General Motors they are down to under 300 employees, you want to take that into consideration but because of the complexity and put all those little factors together I really think it is going to be a difficult problem. One other thing, I expressed myself Tuesday we have a cash buyer that wants to buy that in case Mr. Gerken does not wish to buy it and he will put in single family resident homes \$300,000 value which would increase the neighborhood and they'll be on one-half or one acre full lots it would be a nice peaceful area and I wish Mr. Gerken the best I've always supported people from Napoleon and I wish him the best but I don't think this is quite the right location and my wife and I did go out to Ken James Development and also the golf course and there is some space difference between the homes out there which is nice, this complex does not have and there's also egress and express in and out of the neighborhood it's not one single entrance like there onto Woodlawn Drive that's all I have to say thanks for giving me your time.

Gary Gessner

The letter the city sent out that probably did more to turn me against it right away when it said cluster development and that is just what it sounds like it is going to be a cluster development. Parking at holiday time if all the kids come home if it is elderly people where are they going to park where do you want them to park are you making the facility ready for them. I don't know if you are thinking about families living there with kids that are married are they going to be able to come home and have a place to park or are they going to have to walk but that cluster development that turned me off right away against it that just doesn't sound good and that is just the way it is going to look to me. Thank-you.

irritates the heck out of me I think we need to have the Police Department do a little more downtown please. It so congested with construction, people are not paying attention to the traffic.

Baer

I did have the opportunity to go to the Regional Ohio Municipal League conference in Findlay last Friday. Overall I thought it was very educational and informative for me. One of the things that was discussed obviously was Economic Development and when you are talking about this housing issue it is not just a Napoleon issue it seems to be an issue in many communities across the State of Ohio so it is not just a problem here it is a problem state wide, the lack of housing the lack of listings and the lack of new housing which is a problem, not in all, but many communities state wide and I think what we've done tonight is a step in the right direction; however, at the same time I also think maybe we should at least check the books and see what we do have about parking in that area and maybe down the road looking at what the Mayor was alluding to earlier putting the light back up on Woodlawn so there are a couple of things I think we should look into. Mazur-definitely going to take a look into the parking and traffic in that area. Baer-there could be something on the books already.

Bialorucki

I just want to thank the developers, I know it is a huge risk a huge investment in Napoleon, that has not been happening a lot there are not a lot of houses being built new houses in the city so I just want to thank you for your investment and your risk. Good Luck.

Mayor Maassel

Wednesday is the employee lunch 11:00 am – 1:00 pm at Oberhaus Park. Greg, congratulations to you and your team on that; the other side I'm sorry for the loss of your mother-in-law. I was marching in the Tomato Festival Parade and it was nice to see the NPD officers that I saw render quality salutes during the parade. Don't forget school starts this week, football this Friday night, we've already played Defiance twice in soccer. Thanks to the developers and thanks to everybody that is here for their input tonight, that is always nice to see.

Sheaffer

I echo what Joe said about developers, it's nice to see somebody taking and investing in Napoleon. This is just another addition to the exciting things we are adding in the community with the downtown NORA and JAC Products and having another housing development here I think it is really pushing us in the right direction that we needed to do for a long time. I would ask that this item be referred out to the Water and Sewer Committee, it has to do with the yard waste site, I was talking to the City Manager cause I was explaining some concerns county residents have had that they were going to contact the County Commissioners and he said the Commissioners have basically said that county residents can take their yard waste out to the dump, well I'm wondering if it might not be beneficial for us to take a look at shutting our side and allowing our residents to take it out to the county landfill it will save us a lot of money a year.

Mazur-I did look that up, \$66,550 is what we have budgeted in 2018 for the operation of the Yard Waste Site that comes out of the rates for the refuse and recycling.

Sheaffer-so maybe we can take a look at maybe giving the people an extra bag to offset. I know when that was built there was a lot of people from the Lakeview area that were concerned about the smell of the area, I don't know if there is any or not, but if there was that would alleviate that and we could use the property for future expansion of the solar project or development or something.

Yard Waste Site Referred to Water/Sewer Comm.

Council President Bialorucki referred discussion on the Yard Waste Site to the Water, Sewer, Refuse, Recycling & Litter Committee.

Mires

I echo what has already been said thank you to the developers, the Gerkens, and the builder Mr. Beck for your investment in Napoleon. Also, I went to the parade I heard good comments about the parade, it was a long parade probably the longest ever in Napoleon it was about an hour and a half. Hats off to the Fire Department for bringing the airboat and having it in the parade it looked good and hats off also to the Police Department for coverage during the fair your extended hours.

Haase

I have nothing this evening.

Harmon

FYI ... Ventures in Space land transaction should be complete by the end of the week.

Mazur

The Village of Florida council meeting is on September 4th, the plan we were to go there to update everyone on the WTP construction, what is happening, we had talked about going around to different boards and Councils and the Henry County Water and Sewer District Board to discuss water issues with them. I talked to the Mayor of the Village of Florida it is tentatively set on their scheduled for me and possibly the Mayor to go and discuss water issues, not to disrupt this meeting, I will probably have a fill in, if that is okay and if anyone wants to go let me know meeting is at 7:00 pm.

Maassel asked if want to do a special meeting at 7:30 pm and be first on Florida's agenda, just an option.

Mazur-follow up on items from questions received.

The concrete at Soaring Arts, I talked to the inspector, Aron Deblin, and Morgan with Nagel's, they are working out an arrangement not to disrupt their entry and egress to get inside Soaring Arts.

I got a call about a tree obstructing a stop sign at Ohio and Michigan.

Bialorucki – that has been taken care of, Thank -you

There is still the question out there on who maintains the second river bridge I haven't gotten word back on that, actually what I've been told so far is that hasn't been part of any discussion yet so that still needs to be sorted out.

RESOLUTION NO. 050-18

A RESOLUTION ENLARGING ESTABLISHED COMMUNITY REINVESTMENT AREA NO. 6 OF THE CITY OF NAPOLEON, OHIO; AND DECLARING AN EMERGENCY

WHEREAS, City Council of Napoleon, Ohio desires to pursue all reasonable and legitimate incentive measures to assist and encourage development in specific areas of the City of Napoleon that have no enjoyed reinvestment from remodeling or new construction; and,

WHEREAS, there currently exists Community Reinvestment Area No. 6 which was established in Resolution No. 106-00, passed September 18, 2000, amended with Resolution No. 119-00, passed October 16, 2000 (amendment merely amending the Housing Officer), amended with Resolution No. 120-00, passed October 16, 2000 (amendment creating a Housing Council as required for Community Reinvestment Areas), amended with Resolution No. 037-08, passed May 5, 2008, and amended with Ordinance No. 014-17, passed May 15, 2017 (amendment merely amending the Housing Officer); and,

WHEREAS, a survey of housing as contained in Exhibit "A," and by its reference, incorporated herein, as required by Ohio Revised Code Section 3735.66, has been prepared for the area (including the newly proposed boundaries of CRA No. 6); and,

WHEREAS, the total survey area as now described (as now enlarged) is found to contain housing facilities, or structures of historical significance, and wherein new housing construction and repair of existing facilities or structures are discouraged; and,

WHEREAS, the maintenance of existing and construction of new structures in such area would serve to encourage economic stability, maintain real property values and generate new employment opportunities; and,

WHEREAS, the remodeling of existing structures and the construction of new structures in this Community Reinvestment Area as redefined constitutes a public purpose for which real property exemptions may be granted. **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the area as redefined designated as "Area No. 6" Community Reinvestment Area constitutes an area in which housing facilities or structures of historical significance are located, and in which new construction or repair of existing facilities has been economically discouraged or difficult.

Section 2. That, pursuant to Ohio Revised Code Section 3735.66, Area No. 6 Community Reinvestment Area as redefined is hereby established in the following described area, as contained in Exhibit "B," and by its reference, incorporated herein, as required by Ohio Revised Code Section 3735.66.

Section 3. The Community Reinvestment area is delineated as CRA No. 6 on the map attached to this Resolution, marked as Exhibit "C," and by its reference, incorporated herein, as required by Ohio Revised Code Section 3735.66.

Section 4. That, residential, commercial and/or industrial properties consistent with the applicable zoning regulations within the designated Area No. 6 Community Reinvestment Area will be eligible for exemptions under this program.

Section 5. That, all properties identified in Exhibits "B" and "C" as being within the designated Community Reinvestment Area are eligible for this incentive. This proposal is a public/private partnership intended to promote and expand conforming uses in the designated area. As part of the project, the City of Napoleon intends to undertake supporting public improvements in the designated area.

Section 6. That, within the Community Reinvestment Area, the percentage of the tax exemption on the increase in the assessed valuation resulting from improvements to commercial and industrial real property and the terms of those exemptions shall be negotiated on a case-by-case basis in advance of the construction or remodeling occurring according to the rules outlined in the Ohio Revised Code Section 3735.67 within the parameters as below stated. The results of the negotiation as approved by City Council will be set in writing in a Community Area Agreement as outlined in Ohio Revised Code Section 3735.67; if such an agreement is subject to approval by the board of education of the school district within the territory of which the property is or will be located, the agreement shall not be formally approved by the legislative authority until the board of education approves the agreement in the manner prescribed by that section. For residential property, a tax exemption on the increase in the assessed valuation resulting from the improvements as described in Ohio Revised Code Section 3735.67 and is in accordance to paragraph (a) below and shall be granted upon proper application by the property owner and certification thereof by the designated Housing Officer for the following period. Residential applications must be filed with the Housing Officer no later than six (6) months after remodeling or construction completion.

(a) Five (5) years for remodeling of every existing residential dwelling containing not more than two (2) housing units (used for residential purposes) and upon which the cost of remodeling is at least two thousand five hundred dollars (\$2,500.00); the percentage of exemption shall be limited to fifty percent (50%). Further, five (5) years for new construction of a residential dwelling containing not more than two (2) housing units (used for residential purposes); the percentage of exemption shall be limited to fifty percent (50%).

(b) Not to exceed ten (10) years for remodeling of every existing dwelling containing more than two (2) family units (construed herein as commercial dwellings) and commercial or industrial properties, located within the same community reinvestment area and upon which the cost of remodeling is at least five thousand dollars (\$5,000.00) (term and percentages to be negotiated on a case-by-case basis in advance of remodeling occurring).

(c) Not to exceed ten (10) years for new construction of every dwelling containing more than two (2) family units (construed herein as commercial dwellings), and commercial or industrial structures located within the same community reinvestment area (term and percentages to be negotiated on a case-by-case basis in advance of the construction occurring).

If remodeling qualifies for an exemption, during the period of the exemption, the dollar amount of the increase in market value of the structure shall be exempt from real property taxation. If new construction qualifies for an exemption, during the period of the exemption of the structure shall not be considered to be an improvement on the land on which it is located for the purpose of real property taxation.

Section 7. That, all commercial and industrial projects are required to comply with the state application fee requirements of Ohio Revised Code Section 3735.672(C) and the local annual monitoring fee of one percent (1%) of the amount of taxes exempted under the agreement, a minimum of five hundred dollars (\$500.00) up to a maximum of two thousand five hundred dollars (\$2,500.00) annually.

Section 8. That, to administer and implement the provisions of this Resolution, and satisfy what is described in Ohio Revised Code Sections 3735.65 through 3735.70, the Housing Officer that is in existence for the City of Napoleon pursuant to Ordinance No. 014-17 and/or as may be amended from time to time, is the Housing Officer for Area No. 6 Community Reinvestment Area.

Section 9. That, the "Community Reinvestment Area Housing Council" that is in existence for the City of Napoleon pursuant to Ordinance No. 120-00 and/or as may be amended from time to time, is the Community Reinvestment Area Housing Council for Area No. 6 Community Reinvestment Area.

Section 10. That, the "Tax Incentive Review Council" as currently established in Henry County pursuant to Ohio Revised Code Section 5709.85 is the Tax Incentive Review Council for Area No. 6 Community Reinvestment Area and shall review annually the compliance of all agreements involving the granting of exemptions for commercial or industrial real property improvements under Ohio Revised Code Section 3735.671 and make written recommendations to City Council as to continuing, modifying or terminating said agreement based upon the performance of the agreement.

Section 11. That, City Council reserves that right to reevaluate the designation of Area No. 6 Community Reinvestment Area after December 31, 2019 at which time the City Council, by motion, may direct the Housing Officer not to accept any new applications for exemptions as described in Ohio Revised Code Section 3735.67.

Section 12. That, the Community Reinvestment Area Housing Council shall make an annual inspection of the properties within the district for which an exemption has been granted under Ohio Revised Code Section 3735.70. The Community Reinvestment Area Housing Council shall also hear appeals under Ohio Revised Code Section 3735.70.

Section 13. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 14. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further,

if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 15. That, the Mayor or City Manager is authorized to petition the Director of Development to confirm the findings contained within this Resolution.

Section 16. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to expeditiously proceed with this development project for the economic welfare of the inhabitants of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the construction process in a timely manner, and for further reasons as stated in the Preamble hereof

Passed: _____

Joseph D. Bialorucki, Council, President

Approved: _____

Jason P. Maassel, Mayor

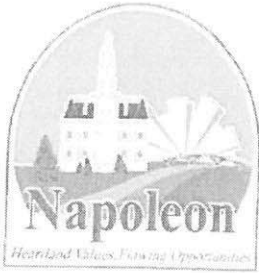
VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 050-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director



City of *NAPOLEON*, Ohio

355 West Riverfront Avenue • P.O. Box 152
Napoleon, Ohio 43545-0152
Phone: (419) 592-3030 • Fax: (419) 599-5293
Web Page: www.napoleonohio.com

DRAFT

Memorandum

Mayor

Jason Maassel

Members of Council

PRESIDENT:

Joseph Bialorucki

PRESIDENT PRO-TEM:

Daniel Baer

Jeff Comadoll

Travis B. Sheaffer

Kenneth Haase

Jeff Mires

Lori Siclair

City Manager

Joel L. Mazur

Finance Director

Gregory J. Heath

Law Director

Billy D. Harmon

Public Works Director

Chad E. Lulfs, P.E., P.S.

To: Mayor & Members of Council

From: Joel Mazur, City Manager

CC: Billy Harmon, Law Director

Chad Lulfs, City Engineer

Date: July 23, 2018

Subject: Housing survey report proposed CRA #6 Expansion

On July 18, 2018, a Housing Survey was conducted in accordance with the requirements of Ohio Revised Code Section 3755.65 for the proposed Community Reinvestment Area number six (6) expansion. The following are the findings:

In the proposed CRA #6 expansion there are four hundred and nineteen (419) dwelling units and three (3) commercial businesses in four different zoning classifications listed, below by acreage and percentage of land within each zone.

R-2- Low Density Residential - 148.8 acres or 93.66%

R-3- Moderate Density Residential- 3.5 acres or 2.22%

C-3-Local Commercial- 3.9 acres or 2.44%

R-4- High Density Residential- 2.7 acres or 1.68%

Similar to trends in many Ohio communities, the City of Napoleon realized a disinvestment over the past few decades which resulted in a deteriorated condition of many of its buildings. The area of CRA #6 expansion includes building where the economy and geography of the area discourages investments within. This included a school that has since been demolished. Several structures located in this proposed area are in violation, many which have multiple violations. The enclosed photographs substantiate this finding. By having the area in a CRA will assist the property owners with complying with the Maintenance Code and encourage future investments.

It is my recommendation as the City of Napoleon's Housing Officer to expand Community Reinvestment Area number six (6) in this proposed area based on this report and pictures submitted, per Ohio Revised Code Section 3735.

ATTACHMENT F

DRAFT

Commencing at the southwest corner of the current C.R.A. #6, also being the intersection of the centerline of Glenwood Ave. and the north property line of northerly properties along N. Harmony Dr., then heading east along the north property lines of the northerly properties along N. Harmony Dr. to the intersection of the centerline of Indiana Ave. Heading south along the centerline of Indiana to the intersection of the north property lines of Richmar Ln., then heading east along the north property lines of Richmar Ln. to the east property line of 1304 Lagrange, Then heading south along the east property line 1304 Lagrange Ave. to the centerline of Lagrange St, then along the centerline of Lagrange St. to the intersection of the centerline of Stevenson St. Then southeast along the centerline of Stevenson St. to the intersection of the centerline Carey St., then southwest along the centerline of Cary St. to the intersection of the centerline of Woodlawn Ave. and Haley Ave. Continuing south along the centerline of Haley Ave to the intersection of Haley Ave. and the Michigan Southern Railroad's right of way. Continuing southwest along the railroad right of way to the intersection of the centerline of Glenwood Ave. Then north along the centerline of Glenwood Ave. to the intersection of the north property line of N. Harmony Ave. also being the point of beginning.

RESOLUTION NO. 051-18

**A RESOLUTION AMENDING THE RULES FOR THE
NAPOLEON OUTDOOR REFRESHMENT AREA (NORA)**

WHEREAS, Resolution No. 032-18, which passed unanimously on June 25, 2018, established the Napoleon Outdoor Refreshment Area (NORA) and enacted certain rules and regulations thereunder; and,

WHEREAS, Council now desires to amend a certain section of said rules and regulations;

Now Therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON,
OHIO:**

Section 1. That, Resolution No. 032-18 is hereby amended, and the following rule shall be stricken from the list of NORA rules and regulations:

- Only One (1) Official Cup will be permitted at a time per NORA Participant

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 051-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 044-18

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURPOSE OF PURCHASING A YEAR 2019 OR NEWER FORD SUV FOR THE CITY FIRE DEPARTMENT, UTILIZING THE STATE COOPERATIVE PURCHASING PROGRAM, WHICH WAS NOT INCLUDED IN THE 2018 APPROPRIATION BUDGET, ALSO AUTHORIZING SUPPLEMENTING THE ANNUAL APPROPRIATION MEASURE (SUPPLEMENT NO. 4) FOR THE YEAR 2018; AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon Fire Department fleet of vehicles is reduced by one due to a recent accident; and,

WHEREAS, the City of Napoleon Fire Department desires to replace said vehicle with the purchase of a year 2019 or newer Ford SUV; and,

WHEREAS, the City received sixteen thousand five hundred dollars (\$16,500.00) in salvage value from the City's insurance for the damaged vehicle; and,

WHEREAS, the SUV can be purchased utilizing the State Cooperative Purchasing Program at a cost of twenty-eight thousand three hundred dollars (\$28,300.00); and,

WHEREAS, this Council believes it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding, **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City of Napoleon authorizes the expenditure of funds in excess of twenty-five thousand dollars (\$25,000.00) for the purchase of a year 2019 or newer Ford SUV utilizing the State Cooperative Purchasing Program. Also, Council finds it to be in the best interest of the City to eliminate the necessity for competitive bidding.

Section 2. That, the City Manager is authorized to enter into a contract for said purchase.

Section 3. That, the annual appropriation measure passed in Ordinance No. 080-17 and supplemented by Ordinance No.(s) 018-18, 025-18, and 043-18, for the fiscal year ending December 31, 2018 shall be supplemented (Supplement No. 4) as provided in Exhibit A (one (1) page), attached hereto and made a part hereof.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the purchasing process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 044 -18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

2018 APPROPRIATION BUDGET - SUPPLEMENTAL BUDGET ADJUSTMENT				
BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY				
ORDINANCE No. <u>044</u> -18, Passed ___/___/2018 FUND/DEPARTMENT-2nd QUARTER ADJUSTMENTS	2018 SUPPLEMENTAL BUDGET ADJUSTMENT			2018 FUND TOTAL
	PERSONAL SERVICES	OTHER	TOTAL	
242 FIRE EQUIPMENT FUND				
2200 Fire/Safety Services	\$0	\$28,300	\$28,300	
<i>- 2200 Fire/Safety Services - Appropriate Funds to purchase replacement Fire Vehicle due to loss - \$8,300:</i>				
<i>Accounts - 242.2200.57000 Machinery and Equipment</i>		\$28,300		
Total - 242 Fire Equipment Fund	\$0	\$28,300	\$28,300	\$28,300
* GRAND TOTAL - ALL FUNDS	\$0.00	\$28,300.00	\$28,300.00	\$28,300.00

194.134 AUTHORITY OF TAX ADMINISTRATOR; REQUIRING IDENTIFYING INFORMATION

(A) The Tax Administrator may require any person filing a tax document with the Tax Administrator to provide identifying information, which may include the person's social security number, federal employer identification number, or other identification number requested by the Tax Administrator. A person required by the Tax Administrator to provide identifying information that has experienced any change with respect to that information shall notify the Tax Administrator of the change before, or upon, filing the next tax document requiring the identifying information. A taxpayer registration update form is required of all residents eighteen years and older, and all businesses.

(B) (1) If the Tax Administrator makes a request for identifying information and the Tax Administrator does not receive valid identifying information within thirty days of making the request, nothing in this chapter prohibits the Tax Administrator from imposing a penalty upon the person to whom the request was directed pursuant to section 194.10 of this Chapter, in addition to any applicable penalty described in section 194.99 of this Chapter.

(2) If a person required by the Tax Administrator to provide identifying information does not notify the Tax Administrator of a change with respect to that information as required under division (A) of this section within thirty days after filing the next tax document requiring such identifying information, nothing in this chapter prohibits the Tax Administrator from imposing a penalty pursuant to section 194.10 of this Chapter.

(3) The penalties provided for under divisions (B)(1) and (2) of this section may be billed and imposed in the same manner as the tax or fee with respect to which the identifying information is sought and are in addition to any applicable criminal penalties described in section 194.99 of this Chapter for a violation of 194.15 of this Chapter, and any other penalties that may be imposed by the Tax Administrator by law. (Source: ORC 718.26)

(C) **Information Submission by Landlords.** On or before May 1 of each year, all property owners who rent to tenants of residential, commercial, or industrial premises, shall file with the Tax Administrator, a report showing the name, address, and phone number, of each tenant who occupies residential, commercial, or industrial premises within the City of Napoleon. The list shall also include all name(s), address(es), and phone number(s), of any tenant who has vacated the property in the preceding twelve (12) month period. The list should also include, when the information is available to the landlord, the date in which the tenant vacated the property, along with the tenant's forwarding address. If a landlord is not in possession of a former tenant's forwarding address or other current contact information, the landlord will not be penalized pursuant to any provision in this Section 194.20. Any information referred to in this Section may be requested at any time under audit by the Tax Administrator. Such report shall be in writing, and shall be delivered to the Tax Administrator by one of the following methods:

- (1) Regular U.S. mail delivery to the City Income Tax Department
- (2) Delivered by electronic mail (E-mail) directly to the City Income Tax Department
- (3) Facsimile transmission directly to the City Income Tax Department
- (4) Hand delivery to the City Income Tax Department.

Forms and instruction for reporting shall be made available on the City's website. For purposes of this Section (B), "tenant" means:

- (1) If there is a written lease or rental agreement, the person(s) who signed the written lease or rental agreement with the owner or their agent.
- (2) If there is an oral lease or rental agreement, the person(s) who entered into the oral lease or rental agreement with the owner or their agent.

Failure to comply with this section (B) will result in:

- (1) Notification (sent by regular U.S. mail delivery) to landlord and requiring compliance within 30 days.
- (2) Subpoena (sent by certified mail) for the property owner or agent to appear before the Tax Administrator with required documentation (with hearing scheduled within 14 days of date mailed).
- (3) Prohibition. No person shall knowingly fail, refuse, or neglect to file any return or report required under this Chapter or under rules and regulations made under authority thereof; or file or knowingly cause to be filed any incomplete, false or fraudulent return, report or statement; or knowingly fail, refuse, or neglect to withhold or remit any City tax; or knowingly fail, refuse, or neglect to pay any City tax, penalty or interest; or aid or abet another in the filing of any incomplete, false or fraudulent return, report or statement.
- (4) Penalty. Any person who violates this Section (B) is guilty of a misdemeanor of the 1st degree, and in addition to other penalties provided by law, shall be fined not more than \$1,000.00 or imprisoned not more than six (6) months, or both.



CITY OF NAPOLEON, OHIO
Income Tax Department

255 West Riverview Avenue, PO Box 151 • Napoleon, Ohio 43545-0151
Phone (419) 599-2821 Fax (419)-592-6748
E-mail: naptax@napoleonohio.com
Web Page: www.napoleonohio.com

August 21, 2018

04905-R

JASON D SEILER
652 BRIARHEATH AVE
NAPOLEON OH 43545-1244

Re: City of Napoleon Income Tax Ordinance for Rental Property Owners

Dear JASON D SEILER:

You previously received two separate pieces of correspondence (dated June 18, 2018 and July 18, 2018) from the City of Napoleon Income Tax Department stating you have failed to file occupancy and rental property reports as required by Chapter 194 of the Codified Ordinances of the City of Napoleon. The reports were due to be filed no later than May 1, 2018.

Despite multiple reminders from the City, you still have not filed the required reports. Please be advised the City is affording you one last opportunity to comply. The required reports must be received no later than 4:00 p.m. on SEPTEMBER 14, 2018. Failure to comply by this extended deadline will result in any and all available legal action being taken against you.

If you have any questions, please contact the Income Tax Department at 419-599-2821.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Billy Harmon", is written over the word "Sincerely,".

Billy Harmon
City of Napoleon Law Director

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

6393785		TRFO	NINJA ASIAN CUISINE LLC	
<small>PERMIT NUMBER</small>		<small>TYPE</small>	1425 N SCOTT ST	
06	01	2018		
<small>ISSUE DATE</small>				
08	14	2018		
<small>FILING DATE</small>				
D5				
<small>PERMIT CLASSES</small>				
35	088	A	F20882	
<small>TAX DISTRICT</small>		<small>RECEIPT NO.</small>		

FROM **08/16/2018**

5462715			MAKAYLA SCARLETT LLC	
<small>PERMIT NUMBER</small>		<small>TYPE</small>	1425 N SCOTT ST	
06	01	2018		
<small>ISSUE DATE</small>				
08	14	2018		
<small>FILING DATE</small>				
D5				
<small>PERMIT CLASSES</small>				
35	088			
<small>TAX DISTRICT</small>		<small>RECEIPT NO.</small>		



MAILED **08/16/2018**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **09/17/2018**

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 6393785**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF NAPOLEON CITY COUNCIL
PO BOX 151
NAPOLEON OHIO 43545

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

	SEARCH CRITERIA
Permit Number	<input type="text" value="6393785"/>
Permit Name / DBA	<input type="text"/>
Member / Officer Name	<input type="text"/>

[Search](#)[Reset](#)[Main Menu](#)

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 6393785; Name: NINJA ASIAN CUISINE LLC; DBA: ; Address: 1425 N SCOTT ST NAPOLEON 43545		
AGUS MULYONO	MANAGE MEM	

- [Ohio.Gov](#)
- [Ohio Department of Commerce](#)

[Commerce Home](#) | [Press Room](#) | [CPI Policy](#) | [Privacy Statement](#) | [Public Records Request Policy](#) | [Disclaimer](#) | [Employment](#) | [Contacts](#)

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

3308010 <small>PERMIT NUMBER</small>		NEW <small>TYPE</small>	GRACIE TAQUERIA LLC	
08 15 2018 <small>ISSUE DATE</small>		DBA LOCKER ROOM		
D2 D3 <small>FILING DATE</small>		814 N PERRY ST		
35 088 A <small>TAX DISTRICT</small>		C05886 <small>RECEIPT NO.</small>	NAPOLEON OH 43545	

FROM **08/27/2018**

<small>PERMIT NUMBER</small>		<small>TYPE</small>		
<small>ISSUE DATE</small>				
<small>FILING DATE</small>				
<small>PERMIT CLASSES</small>				
<small>TAX DISTRICT</small>		<small>RECEIPT NO.</small>		



MAILED **08/27/2018**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **09/27/2018**

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 3308010**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF NAPOLEON CITY COUNCIL
PO BOX 151
NAPOLEON OHIO 43545



OHIO DEPARTMENT OF COMMERCE - DIVISION OF LIQUOR CONTROL
 6606 TUSSING ROAD, P.O. BOX 4005
 REYNOLDSBURG, OHIO 43068-9005
PERSONAL HISTORY BACKGROUND FORM
 http://www.com.ohio.gov/liq

FOR OFFICE USE ONLY		
<input checked="" type="checkbox"/> NEW	<input type="checkbox"/> TRANSFER	<input type="checkbox"/> REN
PERMIT # <u>3308010</u>		

Please be advised that any social security numbers provided to the Division of Liquor Control on this form may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

The applicant is required to **fill out Section A only**.
 The Division of Liquor Control will conduct a background check with the local authorities, who will complete Section B.
THE APPLICANT IS NOT TO PERFORM THIS CHECK, THEREFORE, DO NOT TAKE THIS FORM TO YOUR LOCAL POLICE AUTHORITY.

SECTION A (PLEASE PRINT)

Name (Last) AGUILAR	(First) JO	(Middle) AMBER	Height 5 ft. 6 in.	Weight 135
Alias used or Maiden Name SCHILT	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	Phone # <u>[REDACTED]</u>	Social Security # <u>[REDACTED]</u>	
Residence Address 900 STRONG ST	City NAPOLEON	State OHIO	Zip Code 43545	
Date of Birth <u>[REDACTED]</u>	Are you a US Citizen? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Place of Birth DEFIANCE		
Marital Status: Married	Spouse's Name (Last) AGUILAR	(First) SALOMON	(Middle) ISAIAS	
Permit Address: 814 N PERRY ST NAPOLEON, OHIO 43545				

YOUR SIGNATURE BELOW, GIVING AUTHORIZATION FOR RECORD CHECK

X *Jo Amber Aguilar*

OHIO DIV LIQUOR CONTROL
 LICENSING COPY FORM
 2010 AUG 15 AM 028

PLEASE READ: The Division of Liquor Control will submit this form to the local authorities to conduct a background check at that time Section B. will be completed. THE APPLICANT IS NOT TO PERFORM THIS CHECK, THEREFORE, DO NOT TAKE THIS FORM TO YOUR LOCAL POLICE AUTHORITY.

SECTION (B) *THIS SPACE FOR LAW ENFORCEMENT AGENCY USE*

Please complete the information below and either fax to (614) 644-3166, OR mail to Division of Liquor Control, 6606 Tussing Rd., Reynoldsburg, OH 43068-9005

1) Does applicant have a police record? YES NO

If Yes, Give Details _____

2) Does local police department know of any reason why permit should NOT be issued? YES NO
 (If YES, Please Attach Supporting Evidence)

3) Please complete the information below:

Police Department Name _____

Signature of Authorized Official _____
 (We cannot accept a stamped signature)

Date Of Signature _____

OHIO DIV LIQUOR CONTROL
 LICENSING COPY FORM
 2010 AUG 15 AM 028



City of Napoleon, Ohio

Parks and Recreation Department

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Telephone: (419) 592-4010 Fax: (419) 592-8955

www.napoleonohio.com

Memorandum

To: *Joel Mazur, City Manager*
From: *Tony Cotter, Parks and Recreation Director*
cc: *Greg Heath, Finance Director*
Date: *August 9, 2018*
Subject: *Napoleon Church of the Nazarene Donation*

I recently met with Pastor Chip Bullock of the Napoleon Church of the Nazarene regarding a donation his church would like to make to the Parks and Recreation Department. The church held a 5K Run this past summer and their intention is to donate much of the proceeds from that event towards park amenities and rec program equipment. The total amount to be donated is \$5,200.

Pastor Bullock and I have agreed on earmarking these funds for the purchase of two benches to be installed at the new playground that will be erected at Glenwood Park. In addition, the remainder of the funds would be used to purchase new baseball/softball equipment and bags for next season.

I am requesting this item be placed on the City Council agenda for Monday, August 20th.

If you have any questions or would like additional information, please let me know.

Joel L. Mazur

Fri 8/17/2018 5:19 PM

Hello Council President, Members of Council and Mayor,

- I mentioned this to everyone already, but the City of Napoleon was awarded a \$750,000 grant from the ODOT TAP Program for constructing a multipurpose path on Jahns Rd. and Riverview connecting Ritter Park and Downtown. This is less than what we had originally ask for, so we will have to scale the project down, which is very possible. It is a 95% funded grant, which means the City will have to contribute 5% toward construction and handle all of the design work. The project is funded for state FY 2022 (July of 2021). Attached is a Press Release and an ODOT Grant recommendation letter for more information. I will ask that this item be placed on the Municipal Properties agenda for discussion.

City of Napoleon, Ohio

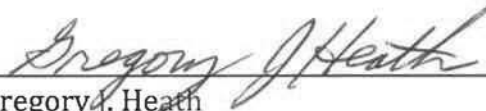
TECHNOLOGY & COMMUNICATIONS COMMITTEE

MEETING AGENDA

Tuesday, September 04, 2018 at 6:15 pm

LOCATION: City Building, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of Minutes: August 6, 2018. *(In the absence of any objections or corrections, the Minutes shall stand approved.)*
- 2) Information Technology Update.
- 3) Review of NCTV Agreement.
- 4) Any other matters currently assigned to the Committee.
- 5) Adjournment.



Gregory J. Heath
Finance Director/Clerk of Council

City of Napoleon, Ohio

HEALTHCARE COST COMMITTEE

Amended Meeting Agenda

Friday, September 07, 2018 at 9:00 am

LOCATION: Council Chambers, 255 W. Riverview Avenue, Napoleon, Ohio 43545

- 1) Approval of Minutes: July 13, 2018. *(In the absence of any objections or corrections, the Minutes shall stand approved.)*
- 2) Wellness Funding Usage.
- 3) Discussion on 2019 Wellness Plan.
- 4) Health Care Cost Increase for 2019.
- 5) Any other matters currently assigned to the Committee.
- 6) Adjournment.



Gregory J. Heath

Finance Director/Clerk



City of *NAPOLEON*, Ohio

Operations Department

1775 Industrial Dr., P.O. Box 151, Napoleon, OH 43545

Phone: 419/599-1891 Fax: 419/592-4379

Web Page: www.napoleonohio.com

Operations Superintendent
Jeffrey H. Rathge

Water Distribution Foreman
Brian Okuley

Streets/Sewer Foreman
Roger Eis

Refuse/Recycling Foreman
Perry Hunter

Head Mechanic
Tony Kuhlman

PRESS RELEASE

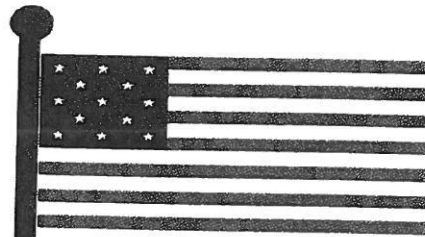
LABOR DAY REFUSE & RECYCLING ROUTES

Napoleon, Ohio, -- Due to the upcoming Labor Day holiday, the refuse and recycling pickup routes for the City of Napoleon will be as follows for the week of **September 3 – 7, 2018 ONLY**:

- **Monday, Sept 3 - HOLIDAY - NO PICK UP**
- **Tuesday, Sept 4 - Monday's Route**
- **Wednesday, Sept 5 - Tuesday's Route**
- **Thursday, Sept 6 - as usual; Wednesday's route will also be run on Thursday (there is a possibility of later than usual pickup time for Thursday's route).**
- **Friday, Sept 7 - as usual**

Wednesday's and Thursday's routes will both be run on Thursday, September 6. The Operations Department is asking that for those affected, an extra effort be made to have their refuse and recycling at the curb by 7:00 a.m. on the 6th.

Please contact the Operations Department at 419/599-1891 if there are any questions regarding this matter.



HAPPY LABOR DAY

August 27, 2018

Jason P. Maassel
Mayor
City of Napoleon
255 West Riverview
P.O. Box 151
Napoleon, Ohio 43545

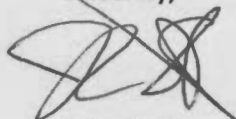
RE: Napoleon Senior Housing

Honorable Mayor Maassel:

I appreciate your assistance and support in creating more affordable housing for senior citizens. The development's proximity to the Henry County Senior Center and other community amenities will enhance the lives of the prospective tenants and allow them to age in place in Napoleon.

The Ohio Housing Finance Agency requires that we be proactive in communicating with the community about proposed housing developments and soliciting the community's input. To facilitate this ongoing engagement, we have prepared the attached packet that you can share with interested parties in the community. Please let me know if you have any questions.

Sincerely,



John Stock



City of *NAPOLEON*, Ohio

255 West Riverview Avenue • P.O. Box 151
Napoleon, Ohio 43545-0151
Phone: (419) 592-4010 • Fax: (419) 599-8393
Web Page: www.napoleonohio.com

Memorandum

Mayor
Jason Maassel

Members of Council

PRESIDENT:
Joseph Bialorucki

PRESIDENT PRO-TEM:
Daniel Baer

Jeff Comadoll
Travis B. Sheaffer
Kenneth Haase
Jeff Mires
Lori Siclair

City Manager
Joel L. Mazur

Finance Director
Gregory J. Heath

Law Director
Billy D. Harmon

Public Works Director
Chad E. Lulfs, P.E., P.S.

To: City Council Members
From: Amanda Griffith, Executive Assistant / *ag*
Date: August 31, 2018
Subject: Senior Housing Project

Mayor and City Council,

Enclosed is a notification package from Mr. John Stock, Stock Development Company, LLC, regarding the south side senior housing development project. Included in this package is information regarding the project along with a site plan for your review. Mr. Stock is forwarding it to each of you per the requirements of the Ohio Housing process. This information and plan is also going before the Planning Commission on September 11, 2018 for discussion and recommendation.

Also, city staff along with the Henry County Senior Center is organizing a bus trip to St. Marys, Ohio to tour a senior housing complex developed by Mr. Stock. This housing is similar to the housing that Mr. Stock is proposing to develop on the south side of Napoleon.

I wanted you to be aware of both of these items concerning this project. Thank you.

Napoleon Senior Housing Project Description

Property

Napoleon Senior Apartments is a proposed new construction senior-restricted (55 years and older) housing project to be located on a 7 +/- acre site on the Raymond Street extension in the southeast portion of Napoleon Ohio. The proposed site is properly zoned for the intended use. All neighborhood amenities required by senior households are within a mile radius of the site with the senior center two blocks away. The project will have 20 one-bedroom units in a central corridor one story building which will also house community space and offices for staff. The 17 one-bedroom and 12 two-bedroom cottages will be in four 6 unit buildings and one 5 unit building. All the cottages will have one car garages, a driveway with room for a second car covered porch and a rear patio.

The units will be nicely appointed with full kitchen appliances (including dishwashers and microwave ovens), and built with energy efficiency in mind (EnergyStar-rated appliances and central HVAC equipment). The complex will have ample resident common areas, both indoor (a community building) and outdoor (a community plaza)

Owners/Developers

The owners of the project are Stock GP Housing Partners and Sunset Development and Holding, Inc. The developers are affiliated partners with Stock Development Company and Sunset Development and Investment, Inc. The property will be managed by RLJ Management of Columbus Ohio. R.M. James Architect of Columbus has extensive experience in senior housing design and will be the project architect.

Proposal

The development will be funded through the Ohio Housing Finance Agency Housing Tax Credit Program. The apartments will provide safe, affordable, housing for seniors 55 years of age and older. If opened today, the maximum income for a two-person household would be \$32,520 and for a one-person household \$28,440. There will be a stratified rent level ranging from \$373 to \$770 for the one and two-bedroom units.

It is anticipated that construction could begin as early as spring 2019 with completion expected 10 to 12 months later.

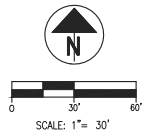
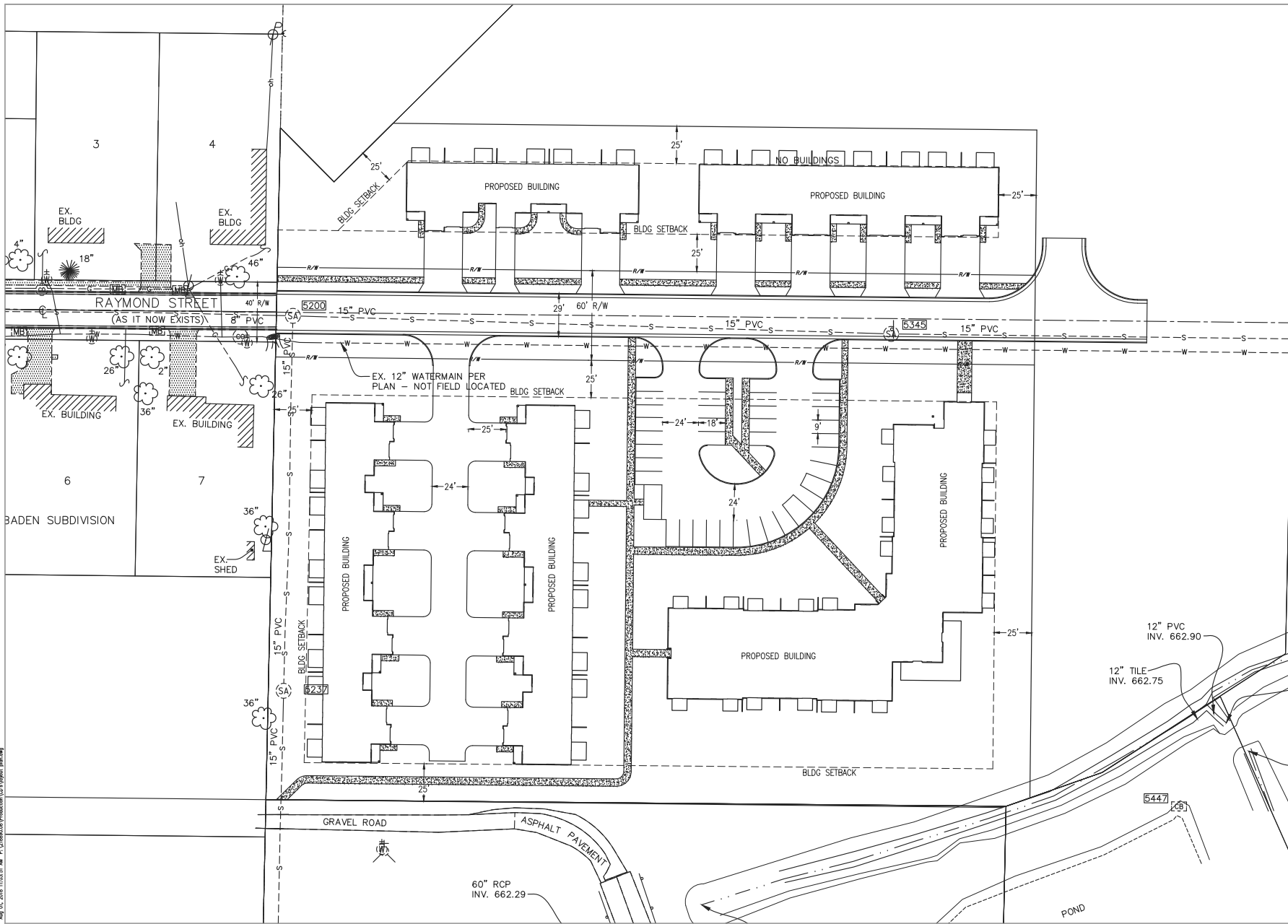


SITE DEVELOPMENT DATA

LAND AREA,	APPROX. 257,824 SF	APPROX. 5.46 ACRES
SITE DENSITY,		APPROX. 8.91 UNIT/ACRE
PARKING,		TOTAL - 45
COTTAGES,	● 2 SPACES PER UNIT (INCL. GARAGES) - 55	
GARDEN APTS,	● 1.5 SPACES PER UNIT - 50	
COMMUNITY SPACES,		5

SITE PLAN
 SCALE: 1" = 50'-0"
 0' 10' 30' 50' 100'

July 01, 2018 11:53:01 AM P:\18890\08\Production\18890\18890.dwg



ACCESS
Engineering Solutions
www.accessengr.com | 419-586-1430

NAPOLEON SENIOR APARTMENTS

NAPOLEON, OHIO
HENRY COUNTY

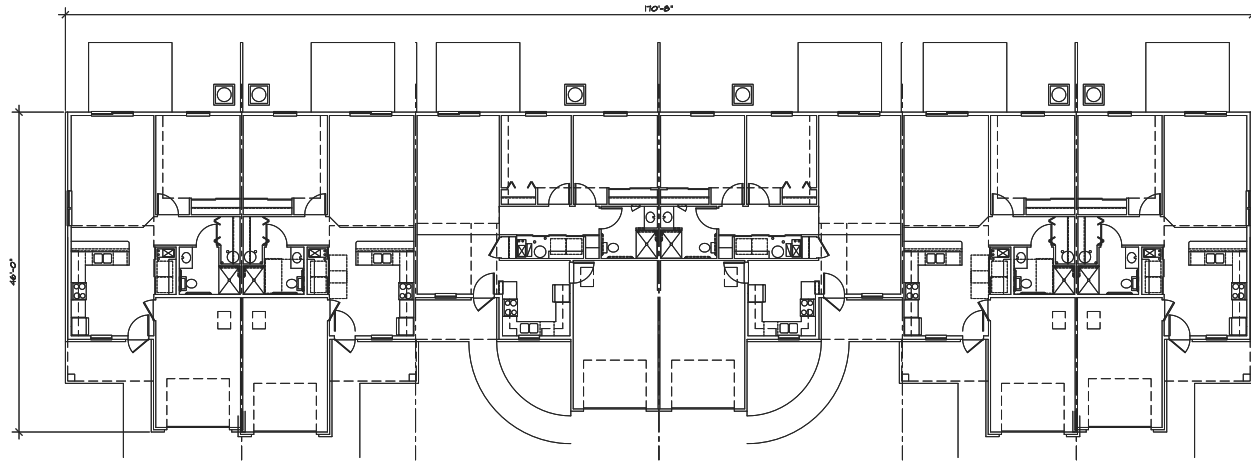
SITE LAYOUT PLAN

REV NO	REV DATE	REVISION COMMENTS

1 / 1

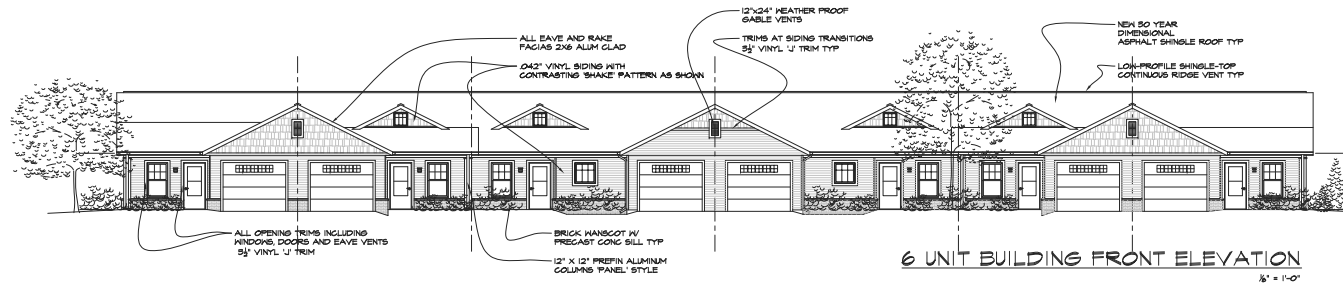
PROJECT NO.:
DATE:
DRAWN BY:
CHECKED BY:

TJS
NKT



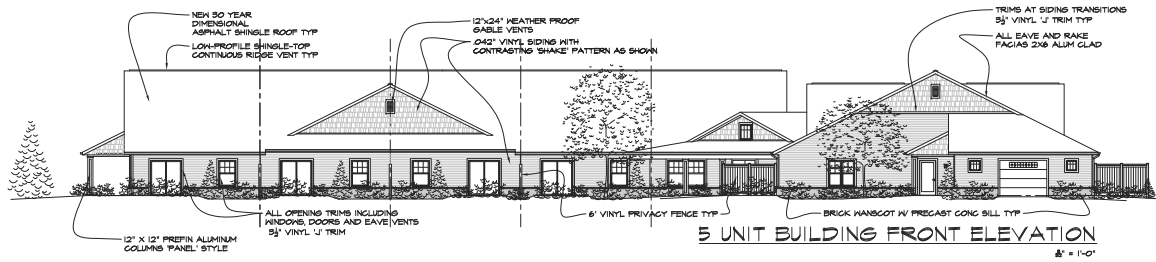
6 UNIT BUILDING FLOOR PLAN

GROSS AREA 6,821 SF INCLUDING PORCHES, 6,421 SF W/ HANGSCOT, W/ PORCHES. $\frac{3}{8}" = 1'-0"$

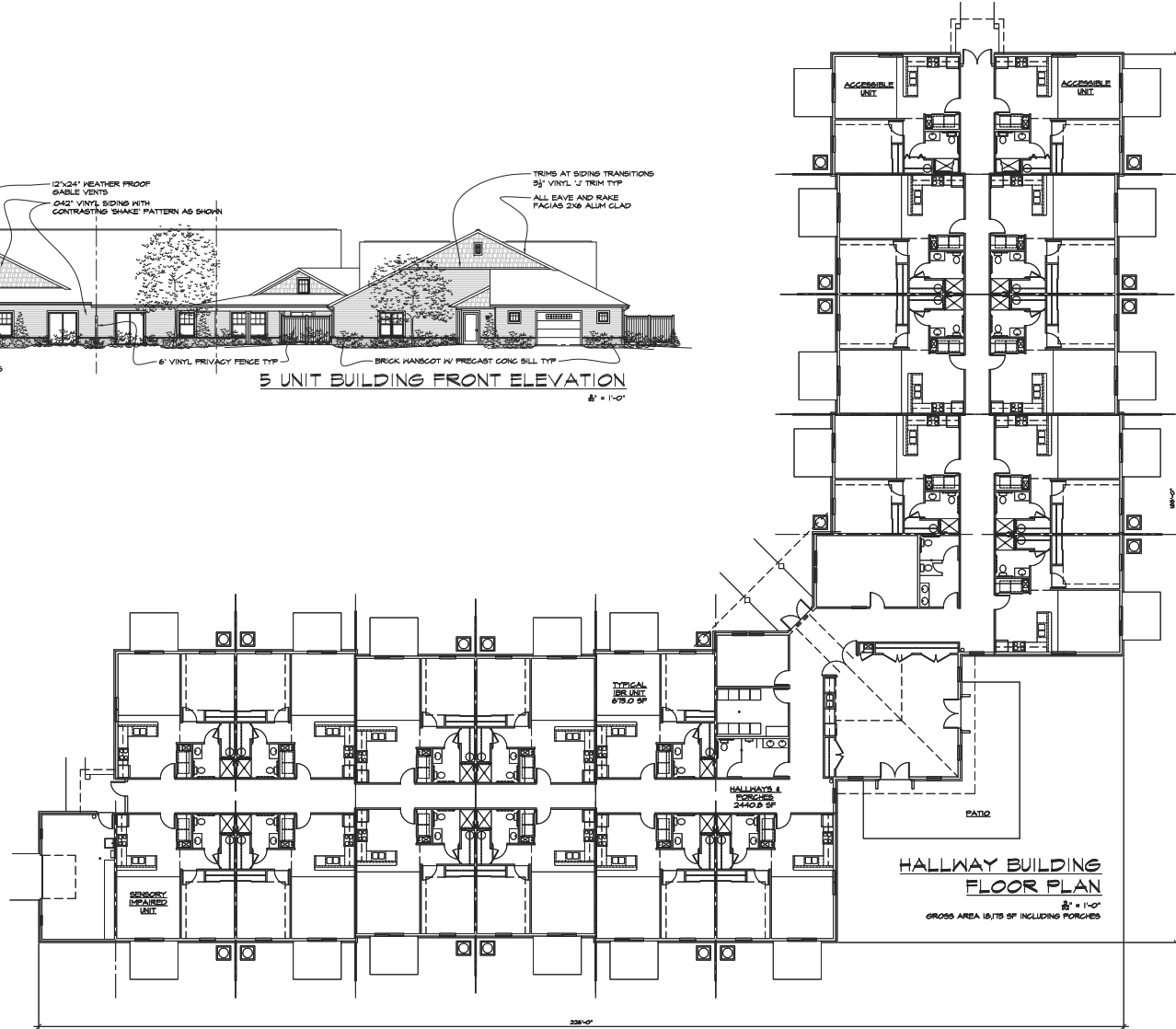


6 UNIT BUILDING FRONT ELEVATION

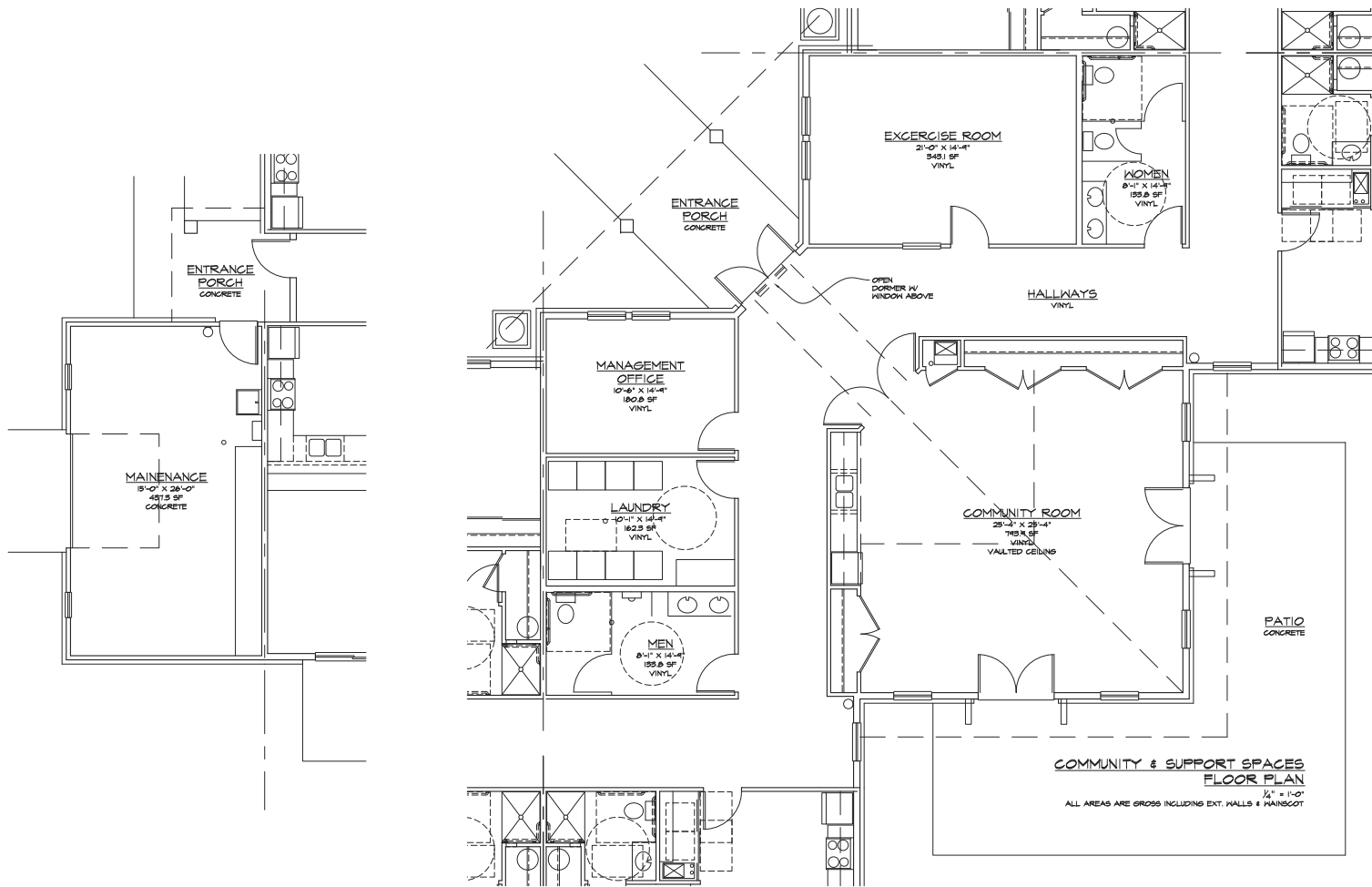
$\frac{3}{8}" = 1'-0"$



5 UNIT BUILDING FRONT ELEVATION
 1/8" = 1'-0"



HALLWAY BUILDING FLOOR PLAN
 GROSS AREA 1875 SF INCLUDING PORCHES
 1/8" = 1'-0"





67th Annual Conference
Renaissance Hotel, Columbus
October 31st ~ November 2nd
2018

City of Napoleon
Attn: Municipal Officials
PO Box 151
Napoleon, Ohio 43545

The Ohio Municipal League will be holding its Annual Fall Conference in conjunction with the Municipal Finance Officers Association of Ohio. There is separate conference registration information for each association. Because of the interests of OML and MFOA members alike, there are a number of workshops and special meetings being offered. The conferences will begin Wednesday, October 31st and end Friday, November 2nd. Online registration is now available! For those interested, please visit the Meeting, Trainings and Events tab located on the home page of www.omloho.org.

In order to create a more efficient way of distributing materials, you will receive all available materials in advance of the conference via email. **Registering for the conference will require a valid email address.** The email will also serve as your registration confirmation. *We no longer pass out paper handout packets at the conferences.* Please feel free to print out these materials and bring them with you to the conference and/or download to your personal electronic devices such as an iPad or tablet. It is important for you to decide the best method of using the materials. We believe a preview of the information can be extremely beneficial in preparing for the conference. Some presenters may bring handouts with them that were not made available for distribution prior to the conference. ***Please note: Emails are sent through the same software as the OML Legislative Bulletin. Anyone who has unsubscribed from the distribution list must re-subscribe or use a different email address.***

In order to ensure that the conference materials reach attendees in enough time to prepare, we have set a **registration and payment deadline of October 22, 2018.** All paid registrants will begin receiving the confirmation email with materials on October 24th. If you have any questions please feel free to contact the OML office at 614-221-4349.

PRIZE RAFFLE

The OML will again be conducting a prize raffle. Raffle tickets will be sold at the registration desk for \$1.00. Ticket sales will start on Wednesday and continue until 5 p.m. Thursday evening. **(Drawing will be held Thursday evening after the reception and you must be present to win.)**

WOMEN IN GOVERNMENT BREAKFAST MEETING (WIG) (Ticketed Event)

This is an event that brings women from across the state together for the opportunity to engage with thought-provoking speakers on topics such as work/life balance, advancement in the workplace, navigating a career change and more. It serves as an informal platform for networking and establishing meaningful dialogue on issues of relevance to women in local government. Seating is limited for this ticketed event but there is no charge (first come, first served).

EXHIBITS

One of the most popular places at the conference is the exhibit hall. Companies that provide products and services to cities and villages will be available to meet with attendees when the exhibit area opens on Wednesday afternoon. Exhibits will be open Wednesday afternoon through the reception, Wednesday evening, and again on Thursday morning. The exhibits will close Thursday afternoon before lunch. If interested in exhibiting or being a conference sponsor, please contact the OML office as there is a separate cost and registration form.

ANNUAL BUSINESS MEETING

The annual business meeting of the League will take place Friday morning before the General Session. During this important meeting, one-half of the board members will be elected for a four-year term. Nominations should be submitted to the OML offices by October 5, 2018. The Nominating Committee will meet Wednesday afternoon.

RESOLUTIONS

Any OML member who would like to submit a suggested conference resolution for consideration during the business meeting should submit it to the OML offices prior to October 5, 2018.

HOTEL AND PARKING

Exhibits, general sessions and workshop sessions will all be held at **The Renaissance Hotel, 50 N. 3rd Street, Columbus, Ohio 43215.**

A special room rate of \$159 (king/double) is available for conference attendees. **The cut-off date is October 10, 2018.** Parking will be free for all attendees to the conference, whether you are staying at the hotel or driving in for the day; however, you **MUST** valet park at the hotel. Overnight parking is included in the room rate. Those parking for just the day may receive a parking voucher from the OML registration desk. Please give yourself extra time in case the garage is full and you need to secure parking in another location at your own expense.

Valet parking is one overnight car included in the room rate, any additional cars are \$28 per night. All valet parking is based on availability.

Make Reservations in One of Two Ways:

1) By booking through the guest link: <https://aws.passkey.com/go/omlannualconferenceoct18>
(link is case sensitive)

2) By calling Renaissance Enhanced Group Reservations at: 877-901-6632. Guests will ask for **Passkey Reservations** and request **Ohio Municipal League Room Block** to receive the Group Rate of \$159 for a King or Double room



67th Annual Conference
 October 31st ~ November 2nd
Tentative Conference Agenda
 (Subject to changes before the Conference)

WEDNESDAY, OCTOBER 31, 2018


1:00 ~ 2:30 p.m.	OML Board of Trustees Meeting followed by Nominating Committee Meeting	
1:30 p.m.	Registration Officially Opens	
2:00 p.m.	Exhibits Open	
3:00 ~ 5:30 p.m.	General Session (topics below)	
Small Cell Wireless Service & Placement of Facilities in the Public Way (HB 478) ~ <i>Gregory Dunn, Lindsay Miller & Christopher Miller, IceMiller LLP</i> CLE Credit	Recent Developments in Ohio's New Medical Marijuana Law ~ <i>Joëlle Khouzam, Bricker & Eckler LLP</i> CLE Credit	Workplace Conduct for Managers and Employees – Understanding Unlawful Discrimination and Harassment ~ <i>Brad Bennett, Zashin & Rich</i> CLE Credit
5:30 ~ 7:00 p.m.	Reception with Exhibitors	
9:00 ~ 11:00 p.m.	Hospitality Suite	

THURSDAY, NOVEMBER 1, 2018

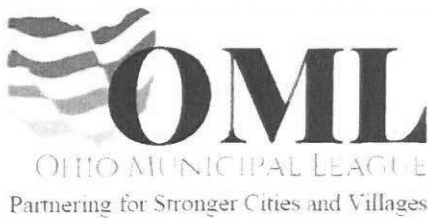
8:00 a.m.	Registration & Breakfast Begins	
8:00 a.m.	Women in Government breakfast featuring Nancy Hollister (ticketed event)	
8:00 ~ 10:00 a.m.	Visit Exhibitors	
10:00 a.m. ~ 12:00 p.m.	General Session (topics below)	
Federal Tax Changes & How They Impact Municipalities ~ <i>Tina Timberman, Tax Administrator, Athens</i> ~ <i>Patricia Chittock, Tax Administrator, Lakewood</i>	Economic Development – Top 10 Things You Should Have in an Incentive Package ~ <i>Rod Davisson, Administrator, Village of Obetz</i>	Infrastructure Financing for Municipalities ~ <i>Gregory Stype, Barnes & Thornburg LLP</i>
12:00 ~ 1:00 p.m.	Visit Exhibitors	
1:00 ~ 2:00 p.m.	Luncheon with Speaker: The Impact of the Millennial Generation in the Workforce <i>Melissa Ebel, Eastman & Smith LTD</i>	
2:00 ~ 3:30 p.m.	OML Income Tax Committee Meeting	
2:30 ~ 3:30 p.m.	Day 2 Workshops (see below)	
Village Workshop: Round Table Discussions	City Workshop: Round Table Discussions	The Legalities of Sale-Leasebacks and Ground-Lease-Leasebacks ~ <i>Mike Gabrail, Select Investment Group Capital LLC</i>
3:00 ~ 4:30 p.m.	Day 2 Workshops (see below)	
Connections between the Municipality and the Residents ~ <i>Janice Bates, OMCA President</i>	Addressing Municipal Issues and Opportunities When the Points of View of Staff and Elected Officials Differ” ~ <i>Patrick Titterington, Vice President, OCMA</i> ~ <i>Wayne Davis, Past President, OCMA</i>	Increasing Public Safety, Workforce Skills and College and Career Readiness :This is Afterschool ~ <i>Nichelle Harris, Ohio Afterschool Network</i>
		Ohio Municipal League Service Corporation Energy Program Overview & Energy Market ~ <i>Mark Frye, Palmer Energy</i>

CONTINUED ON BACK

5:00 ~ 6:15 p.m.	Reception with OSU TBDBITL Alumni Band	
6:15 ~ 6:30 p.m.	Raffle Prize Drawing	
9:00 ~ 11:00 p.m.	Hospitality Suite Opens	
FRIDAY, NOVEMBER 2, 2018		
8:00 a.m.	Registration Opens	
8:30 ~ 9:30 a.m.	Breakfast Buffet	
8:00 ~ 10:00 a.m.	Workers' Comp Update: Workplace Safety Training (BWC Required Credit) ~ Beverly Westover, CareWorksComp	
9:00 ~ 9:45 a.m.	PEP Workshop: Bullying & Harassment in the Workplace ~ Greg Beck, Baker, Dublikar, Wiley & Mathews	
9:00 ~ 9:45 a.m.	Section 125 Workshop: Best Practices in Section 125 ~ American Fidelity	
9:45 ~ 10:00 a.m.	Annual Business Meeting	
10:00 a.m. ~ 1:00 p.m.	General Session (topics below)	
Training Local Officials to Effectively Communicate with the Ohio Legislature ~ <i>Brian Barger, Capitol Square Advisors</i> ~ <i>Brad Barger, Capitol Square Advisors</i>	Minimize the risk of Data Compromise or a Cyber Incident ~ <i>Bricker & Eckler LLP</i>	Implementing Strategies & Policies in Addressing the Opioid Epidemic ~ <i>Jennifer Lloyd, Ohio Attorney General's Office</i>



8:45 a.m. – 4:00 p.m.
Mayors Court Training
 Includes Breakfast &
 Lunch
 Separate Registration



67th Annual Conference

October 31 ~ November 2, 2018
Renaissance Hotel, Downtown Columbus
MUNICIPAL ATTENDEE REGISTRATION FORM

Name as it is to appear on badge _____

Title _____

Municipality Name ONLY (Those representing businesses without a booth must use the Independent Exhibitor Registration Form.) _____

(_____) _____
Phone

Valid Email _____
(Must be included, registrations without emails will NOT be processed.)

Conference Registration Fees:

Please check the option(s) which best fit your needs. All delegates from municipalities that are current OML members are entitled to the member rates. If you are unsure if your municipality is a member, please contact Zoë at the OML office.

<input type="checkbox"/> FULL REGISTRATION (3 day) October 31st ~ November 2nd Includes all functions on the agenda unless otherwise noted.	<input type="checkbox"/> WEDNESDAY October 31st Only Includes workshops & reception in exhibit area.	<input type="checkbox"/> THURSDAY November 1st Only Includes continental breakfast, general session, workshops, lunch & reception.	<input type="checkbox"/> FRIDAY November 2nd Only Includes buffet breakfast & general session.
<input type="checkbox"/> OML Member \$220.00 <i>Early Bird Price before October 1, 2018.</i>	<input type="checkbox"/> OML Member \$75.00 <i>Early Bird Price before October 1, 2018.</i>	<input type="checkbox"/> OML Member \$150.00 <i>Early Bird Price before October 1, 2018.</i>	<input type="checkbox"/> OML Member \$75.00 <i>Early Bird Price before October 1, 2018.</i>
<input type="checkbox"/> OML Member \$250.00 <i>After October 1, 2018</i>	<input type="checkbox"/> OML Member \$85.00 <i>After October 1, 2018</i>	<input type="checkbox"/> OML Member \$165.00 <i>After October 1, 2018</i>	<input type="checkbox"/> OML Member \$85.00 <i>After October 1, 2018</i>
<input type="checkbox"/> Non-Member \$300.00	<input type="checkbox"/> Non-Member \$100.00	<input type="checkbox"/> Non-Member \$200.00	<input type="checkbox"/> Non-Member \$100.00
<input type="checkbox"/> Spouse Meal Package \$75.00 (Includes all meal functions except the optional Women in Gov't Breakfast – see below.)	<input type="checkbox"/> Spouse Meal Package \$25.00	<input type="checkbox"/> Spouse Meal Package \$50.00 (Includes all meal functions except the optional Women in Gov't Breakfast - see below.)	<input type="checkbox"/> Spouse Meal Package \$25.00

SPOUSE INFORMATION:

LEGISLATIVE INFORMATION:

OPTIONAL EVENT:

_____ Spouse name as it is to appear on badge.	Please let us know what Senate and House District you are in. House District # _____ Senate District # _____	<input type="checkbox"/> Women in Government Breakfast Meeting (Seating is limited so this is a ticketed event but there is no charge.) Thursday, November 2 nd at 8:00 a.m. <input type="checkbox"/> Attendee <input type="checkbox"/> Spouse
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Payment & registration deadline: **October 22, 2018**

TOTAL ENCLOSED \$ _____

Refund Policy

No refunds will be made unless *cancellation* is received prior to October 24, 2018. No refunds will be made for “no shows”.

Make checks payable and return to: Ohio Municipal League, 175 South Third St., Suite 510, Columbus, Ohio 43215
 You may fax registrations to 614-221-4390.



Join us for the 2018 AMP Lineworkers Rodeo

By Michelle Palmer, P.E. - vice president of technical services

The Fifth Annual AMP Lineworkers Rodeo began today with training sessions and the Apprentice Written Test. A total of 16 lineworker apprentices from member communities took the timed, 20-minute test with questions based on the 16th edition of the APPA Safety Manual.



Rode events began today with two training sessions and a written test.

Live competition begins tomorrow morning at AMP headquarters in Columbus at 8:30 a.m. The rodeo is a free, family-friendly event that is open to the public. Even those from non-participating member communities are encouraged to attend.

Rodeo events provide journeyman and apprentice lineworkers the opportunity to demonstrate their skill and knowledge of the craft by competing in events that replicate real lineworker tasks.

Good luck to this years scheduled competitors!

Apprentice	Individual Journeyman	Team
Aarion Hurt - Cleveland Alonzo Crosby - Cleveland Billy Cascio - CVEC Bobby Bye Jr. - Cuyahoga Falls Brendan Oliver - Cuyahoga Falls Clay McClure - Cleveland Curtis Blase - Westerville James Nelson - Cleveland Jeremiah Thomsen - Cleveland Karson Kaltenbaugh - Wadsworth Kindric Link - Piqua Lance Purviance - Wadsworth Scott Smith - Wadsworth Terin SeEVERS - Westerville Trevor Alexis - Wadsworth Tyler Martin - Piqua	Dan Cline - Piqua David Overman - Jackson Center Dustin Foley - CVEC Kenneth Wagner - Piqua Matt Freds - Marshall Samuel Vallejo - Cleveland William Houser - Cuyahoga Falls	Bryan: Brad Plummer JJ Rupp Whit Longcore CVEC: Brian Prue Jimmy Wilmoth Steven Matney CVEC: Brandon Hudson Brute Gardener DJ Noble Westerville: Chris Revennaugh Cody Leitner John Friley Michael Roark

CLE courses approved by Supreme Court of Ohio

By Michael Kyser - assistant deputy general counsel

Kristin Rothey - assistant deputy general counsel - FERC/RTO affairs

AMP has received approval from the Supreme Court of Ohio for the Continuing Legal Education (CLE) courses listed below. By attending all of the sessions offered, you can earn 3.00 hours of Ohio CLE credit.

2018 AMP/OMEA
CONFERENCE Sept. 24 - 27



Tuesday - Sept. 25

- Morning General Session I
 - An update on the APPA strategic plan along with the challenges and opportunities facing public power, and major regulatory and other industry trends that APPA is addressing, including legal implications of evolving customer preferences, new technologies, utility workforce issues, increasing regulation and community solar.
- Afternoon General Session
 - An update on how UAS/drones are currently being used worldwide, what the regulations are and what factors should be considered if you are evaluating the idea of setting up an internal UAS program. This presentation will also cover current issues involving how to protect your assets from third-party drones.

Wednesday - Sept. 26

- Federal and State Legislative and Regulatory Updates.

You can attend all of the CLE courses (over a two-day period) at the low cost of \$220. The cost includes: CLE sessions, breakfast, lunch and the Municipal Electric Partner Reception on Tuesday; and breakfast, CLE sessions and lunch on Wednesday.

We hope you will be able to attend. For any questions or comments regarding the CLE program, please contact Michael Kyser at 614.540.0984 or mkyser@amppartners.org, or Kristin Rothey at 614.540.0852 or krothey@amppartners.org.

Public Power concerned with new pole attachment legislation

By Charles Willoughby - director of government affairs

New federal legislation - S. 3157, sponsored by Sen. John Thune (R-SD) and Brian Schatz (D-HI) - would effectively repeal the pole attachment exemption from federal regulation for municipal electric utilities.

As written, the bill would revise section 332 of the Communications Act, requiring mandatory access for attachments to a "facility in a right-of-way (ROW) owned or managed by the state or local government." Currently, section 332 gives the FCC authority over the provision of "wireless services," but does not allow FCC jurisdiction over electric utility poles.

The bill would also require the state or locality to charge fees for the placement, construction or modification of a small personal wireless facility that is calculated "in accordance with section 224" of the Communications Act if placed "on a pole ... or any other facility that may be established under that section." Because utility pole attachments are the only type of facility covered under section 224, and because public power utility poles are the only types of utility poles owned or managed by states or local governments and located in the public ROW, this language would require all public power utilities to charge the FCC pole attachment rate for all public power utility poles that are in the ROW. It would also create significant ambiguity in the law that would leave room for the FCC to assert undue jurisdiction over public power utility poles, despite the explicit and intentional exemption for those utilities under current law.

APPA has expressed their opposition to the legislation and noted that the bill essentially would impose a "one-size-fits-all" approach to pole attachment rates and regulations that may ultimately require public power utility customers to subsidize infrastructure deployment of for-profit communications providers.

AMP and OMEA are expressing concern about the onerous provision and we urge the Senate to defer to the locally-driven legislative actions that are already taking place across the country. S. 3157 would be an unnecessary circumvention of these efforts, and is likely to adversely affect the safety, reliability and operation of public power systems.

AMP and OMEA will be engaging with legislators to express our concerns with S. 3157 and we will keep members updated on this issue. If you have any questions about this issue, please contact Michael Beirne at 614.540.0835 or mbeirne@amppartners.org, or myself at 614.540.1036 or cwilloughby@amppartners.org.

Affordable Clean Energy Rule proposed to replace Clean Power Plan

By Adam Ward - vice president of environmental affairs, sustainability and energy

Originally published in October 2015, the U.S. Environmental Protection Agency (EPA) released the Clean Power Plan (CPP) with a goal of reducing CO₂ emissions from electric utilities by directing states to develop plans to achieve federally mandated emissions reductions. The rule was immediately challenged and implementation held in abeyance by the U.S. Supreme Court.



On Dec. 18, 2017, the EPA, under the Trump administration, issued an Advanced Notice of Proposed Rulemaking (ANPRM) to gather information and comments on a potential CPP replacement rule. On Feb. 26, AMP and OMEA provided comments to the EPA that were generally supportive of the rough outline provided for a future potential rule.

On Aug. 21, EPA released a pre-publication version of the [Affordable Clean Energy \(ACE\) Rule](#), which is intended to replace the CPP. There are three overarching themes addressed in the proposal:

- Restore states as the lead agencies in developing and implementing ACE rules, and allowing them adequate time for rule development;
- Redefine Best System of Emissions Reduction as heat rate improvements "inside the fence-line" at a single, stationary source;
- Create new flexibility to avoid New Source Review permitting requirements when implementing heat rate improvements.

There will be a 60-day comment period that starts when the rule is officially published in the Federal Register. AMP staff continue to review the rule proposal and supporting documents, and will provide updates as appropriate. For more information, please contact me at 614.540.0946 or award@amppartners.org.

Sustainability Performance at a Glance, Q2 report now available

By Erin Miller - director of energy policy and sustainability

The Sustainability Performance at a Glance, Second Quarter 2018 report is now available [online](#). The quarterly update is intended to measure and compare the progress of sustainability metrics while also highlighting accomplishments of the quarter.

This report features AMP's Earth Day event, the DEED grant awarded for development of a Public Power Electric Vehicle Toolkit, Focus Forward efforts, and updates on the EcoSmart Choice and Efficiency Smart programs. Sustainability metrics for the quarter are also included in the report. If you have any questions or would like additional information, please contact me at 614.540.1019 or emiller@amppartners.org.



Energy markets update

By Jerry Willman - assistant vice president of energy marketing

The September 2018 natural gas contract increased \$0.008/MMBtu to close at \$2.964 yesterday. The EIA reported an injection of 48 Bcf for the week ending Aug. 17, which was below market expectations of 50 Bcf. The injection was smaller than the five-year average of 52 Bcf and marked the seventh straight week of smaller than average inventory builds, as temperatures continue to run warmer than average across the continental United States.

On-peak power prices for 2019 at AD Hub closed yesterday at \$36.44/MWh, which was \$0.12/MWh higher for the week.

On Peak (16 hour) prices into AEP/Dayton hub

Week ending Aug. 24

MON	TUE	WED	THU	FRI
\$36.18	\$31.76	\$31.37	\$28.70	\$28.04

Week ending Aug. 17

MON	TUE	WED	THU	FRI
\$38.92	\$38.93	\$37.01	\$36.31	\$39.71

AEP/Dayton 2019 5x16 price as of Aug. 23 — \$36.44

AEP/Dayton 2019 5x16 price as of Aug. 16 — \$36.32

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center was available for 2x1 operation and remained online for the week, and operated between base load and duct fire range during the peak hours. Duct firing operated for 99 hours this week. The plant generated at a 78 percent capacity factor (based on 675 MW rating).

Roger McDonald set to retire

Roger McDonald, plant operator at the Willow Island Hydro Facility, is set to enter retirement at the end of August. McDonald has worked as a plant operator at Willow Island since 2015, and previously worked as an equipment operator at the Richard H. Gorsuch Station from 1990 to 2010. His extensive experience and knowledge have served the organization well.

Please join us in congratulating Roger on his well-earned retirement. Thank you, Roger, for your many years of service. We wish you all the best!



AMP welcomes two new employees

Peter Canepa joined AMP on Aug. 20 as power supply planning engineer. In this role, Canepa will be responsible for assisting in resource portfolio planning, modeling and market analysis for municipal

electric systems.

Canepa has experience with AMP, having previously served as the environmental services intern from May 2016 to August 2017. He holds a bachelor's degree in chemical engineering from The Ohio State University.

Tom Voitovich joined AMP on Aug. 20 as reporting systems business analyst. In this role, Voitovich is responsible for designing and maintaining business intelligence reporting processes that are integral to AMP, AMP members and AMP's line of business applications.



Voitovich brings years of experience, having previously served as business intelligence developer for the Efficiency Smart program with Vermont Energy Investment Corporation. He holds a bachelor's degree in information technology from DeVry University and a bachelor's degree in communications from Bowling Green State University.



Please join us in welcoming Peter and Thomas to AMP.

Register now for Webinars

An internet connection and a computer are all you need to educate your staff. Individual webinars are \$99 or sign up for a series at a discounted rate. Register today at www.PublicPower.org under Education & Events. Non-members can enter coupon code **AMP** to receive the member rate.

- Strategic Planning Series
Down to Brass Tacks: Implementing Your Strategic Plan **Sept. 6**
- Accounting & Finance Series
Developing Cash Reserve Policies **Sept. 10**
- Wireless Pole Attachment Series
Lessons from the Field: Wireless Deployment Best Practices and Issues **Sept. 13**
- Electric Diagnostic Testing of Power Transformers for Municipals **Sept. 20**



Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to zhoffman@amppartners.org. There is no charge for this service.

City of Bowling Green seeks applicants for two positions

City engineer

The City of Bowling Green is seeking applicants for the position of city engineer. This salaried, exempt professional position is responsible for supervising activities of the Engineering Division staff, as well as planning, design, review and project management of infrastructure improvements including paving and sidewalks, storm water management, waterline and sanitary sewers. This position reviews plans of both private and public improvements; oversees planning, design and management of public works projects; responds to inquiries; consults with administrative staff; supervises project inspection; attends committee meetings at TMACOG, etc. Must be registered as a professional engineer, have five to seven years of relevant experience and must have a current Ohio driver's license. Excellent fringe benefits.

Interested persons must complete an application packet that is available at the Personnel Department of the City of Bowling Green at 304 N. Church St., Bowling Green, Ohio 43402-2399 or by accessing the online application that is available on the Bowling Green [website](#). Resumes may be included, but will not substitute for a completed application. Applications must be completed and returned to the Personnel Department, City of Bowling Green, 304 N. Church St., Bowling Green, Ohio 43402. Telephone: 419.354.6200; email: BGPersonnel@bgohio.org Office hours: M-F 8:00 a.m.-4:30 p.m. The deadline for making application is 4:30 p.m. on Aug. 24. AA/EEO

Customer service specialist

The City of Bowling Green is seeking applicants for the position of customer service specialist. This full-time, hourly position is responsible for utilities billing, receipts, work order processing and customer service. This position assists customers and resolves billing problems; enters, sorts and distributes work orders; acts as a liaison with other Utilities departments in resolving customer problems; accepts payments, posts to accounts and balances cash drawer; prepares payment batches; reconciles payment batches and balances receipts reports; calculates adjustments to accounts, reviews billing registers, processes customer billing and posts penalties; sets up payment extensions with customers and tracks to ensure compliance; prepares automated phone notification file for past due accounts and final notices; issues orders for disconnections for non-payment; processes customer information, sends to collection agency, posts receipts from collection agency, writes off bad debt accounts and follows up on bankruptcy notices; prepare invoices and maintains spreadsheets. A copy of the job description will be provided to applicants. Must be able to use computers and understand computer software. High school diploma or equivalent; three to five years of related experience required.

Interested persons must complete an application packet that is available at the Personnel Department of the City of Bowling Green at 304 N. Church St., Bowling Green, Ohio 43402-2399 or by accessing the online application that is available on the Bowling Green [website](#). Resumes may be included, but will not substitute for a completed application. Applications must be completed and returned to the Personnel Department, City of Bowling Green, 304 N. Church St., Bowling Green, Ohio 43402. Telephone: 419.354.6200; email: BGPersonnel@bgohio.org Office hours: M-F 8:00 a.m.-4:30 p.m. The deadline for making application is 4:30 p.m. on Aug. 24. AA/EEO

City of Newton Falls seeks applicants for city manager

The City of Newton Falls is seeking applicants for the position of city manager. Salary negotiable, plus excellent benefits. Newton Falls residency is required. Newton Falls has a charter form of government with a five-member council and mayor. \$17.6 million budget, 38 full-time employees and 23 part-time employees. Municipal utilities include water treatment, water pollution control and electric distribution. A graduate degree in government/public administration/business-related field with a background in electric, water, water pollution control, administration, personnel management and economic development or municipal finance is preferred. Desire a credentialed City Manager who is a strong leader and motivator. Please send a letter of interest, resume, salary history, requirements and at least three work-related references to Kathleen King, city clerk, 19 N. Canal St., Newton Falls, OH 44444 or email cityclerk@ci.newtonfalls.oh.us by Aug. 31, 2018. EOE

Opportunities available at AMP

AMP is seeking applicants for the following positions:

Accountant